



## RESOURCES AND SERVICES OVERVIEW AND SCRUTINY COMMITTEE

<b>DATE:</b>	Monday, 7 February 2022
<b>TIME:</b>	7.30 pm
<b>VENUE:</b>	Committee Room - Town Hall, Station Road, Clacton-on-Sea, CO15 1SE

**MEMBERSHIP:**

Councillor M Stephenson  
Councillor Scott  
Councillor Allen  
Councillor Barry  
Councillor Amos

Councillor Codling  
Councillor Griffiths  
Councillor Harris  
Councillor Morrison

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DATE OF PUBLICATION: Friday, 28 January 2022

## AGENDA

### **1 Apologies for Absence and Substitutions**

The Committee is asked to note any apologies for absence and substitutions received from Members.

### **2 Minutes of the Last Meeting (Pages 1 - 34)**

To confirm and sign as a correct record, the minutes of the last meeting of the Committee, held on Wednesday 12 January 2022.

### **3 Declarations of Interest**

Councillors are invited to declare any Disclosable Pecuniary Interests or Personal Interest, and the nature of it, in relation to any item on the agenda.

### **4 Questions on Notice pursuant to Council Procedure Rule 38**

Subject to providing two working days' notice, a Member of the Committee may ask the Chairman of the Committee a question on any matter in relation to which the Council has powers or duties which affect the District of Tendring **and** which falls within the terms of reference of the Committee.

### **5 A.1 Scrutiny of Proposed Decisions (Pages 35 - 36)**

Pursuant to the provisions of Overview and Scrutiny Procedure Rule 13, the Committee will review any new and/or amended published forthcoming decisions relevant to its terms of reference and decide whether it wishes to enquire into any such decision before it is taken.

Matters may only be raised on those forthcoming decisions at Committee meetings where the Member has notified the Committee Services Manager in writing (or by personal email) of the question they wish to ask, no later than Midday, two working days before the day of the meeting.

### **6 A.2 Recommendations Monitoring Report (Pages 37 - 56)**

To present to the Committee the updated Recommendations Monitoring Report, outlining any recommendations the Committee have sent to Cabinet. The Committee is requested to consider the report and determine whether any further action is required on the recommendations submitted.

### **7 A.3 Review of the Work Programme (Pages 57 - 72)**

To present to the Committee a draft detailed Work Programme 2021/22, to consider the detail and ordering of the Work Programme.

### **8 A.4 Celebrating the Area's Heritage (Pages 73 - 98)**

The Committee will undertake an enquiry into the Council's role in celebrating the area's heritage as part of the Corporate Plan theme of "A Growing and Inclusive Economy". Within that theme the Corporate Plan identifies the importance of promoting Tendring's tourism, culture and heritage offers.

To assist the Committee with its enquiry, the Portfolio Holder for Sport and Leisure has produced a report which sets out details of budgets over the last five years, and performance and output indicators detailed in the annex. In addition, the report sets out information on the Heritage and Conservation Area Planning Guidance and its application for traditional farm buildings, conservation areas and listed buildings.

## **Information for Visitors**

### **FIRE EVACUATION PROCEDURE**

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**MINUTES OF THE MEETING OF THE RESOURCES AND SERVICES OVERVIEW  
AND SCRUTINY COMMITTEE,  
HELD ON WEDNESDAY, 12TH JANUARY, 2022 AT 9.30 AM  
IN THE COMMITTEE ROOM - TOWN HALL, STATION ROAD, CLACTON-ON-SEA,  
CO15 1SE**

<b>Present:</b>	Councillors M Stephenson (Chairman), Scott (Vice-Chairman), Allen, Barry, Amos, Griffiths, Harris, Morrison and Placey
<b>Also Present:</b>	Councillor Neil Stock OBE (Leader of the Council; Leader of the Conservatives Group), Councillor Carlo Guglielmi (Deputy Leader of Council; Portfolio Holder for Corporate Finance & Governance; Deputy Leader of Conservatives Group), Councillor Paul Honeywood (Portfolio Holder for Housing), Councillor Lynda McWilliams (Portfolio Holder for Partnerships), Councillor Mary Newton (Portfolio Holder for Business & Economic Growth), Councillor Alex Porter (Portfolio Holder for Leisure & Tourism), Councillor Michael Talbot (Portfolio Holder for Environment & Public Space) and Councillor Andrew Baker
<b>In Attendance:</b>	Ian Davidson (Chief Executive), Lisa Hastings (Deputy Chief Executive & Monitoring Officer), Damian Williams (Corporate Director (Operations and Delivery)), Lee Heley (Interim Corporate Director (Projects Delivery)), Richard Barrett (Assistant Director (Finance and IT) & Section 151 Officer), Tim Clarke (Assistant Director (Housing and Environment)), Andy White (Assistant Director (Building and Public Realm)), Keith Simmons (Head of Democratic Services and Elections), Keith Durrant (Committee Services Officer), Matt Cattermole (Communications Assistant) and Hattie Dawson-Dragisic (Performance and Business Support Officer)

**46. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS**

Councillor Placey substituted Councillor Allen.

**47. MINUTES OF THE LAST MEETING**

It was **RESOLVED** that the Minutes of the meeting of the Committee held on Monday 13 December 2021 be approved as a correct record.

**48. DECLARATIONS OF INTEREST**

There were no declarations of interest by Councillors in relation to any on the agenda for this meeting.

**49. QUESTIONS ON NOTICE PURSUANT TO COUNCIL PROCEDURE RULE 38**

**50. BUDGET PROPOSALS FOR 2022/23**

The Committee had before it a report that set out a number of key financial reports for consideration, including the budget proposals for 2022/23 in respect of both the General Fund (GF) and Housing Revenue Account (HRA).

The Members heard how a number of key financial reports were considered by Cabinet earlier in the year, with the comments of the Committee now requested. The various reports form part of the Committee's work programme and the timely opportunity had been taken to bring those together within this report as part of the Committee's wider budget consultation activities for 2022/23.

The following set out each report in turn:

**1) Treasury Outturn 2022**

On 17 September 2021, Cabinet considered the ***Treasury Outturn 2020/21***.

At the above meeting, Cabinet resolved that the Treasury Management performance position for 2020/21 be noted and that the Prudential and Treasury Indicators for 2020/21 be approved.

**2) Financial Performance Report at the end of Quarter 2 (2021/22)**

On 12 November 2021 Cabinet considered the ***Financial Performance Report – In-Year Performance against the Budget at the end of the Second Quarter 2021/22 and Long Term Financial Forecast Update***.

At the above meeting, Cabinet resolved:

*“That, in respect of the financial performance against the budget at the end of September 2021:-*

- (a) the current position be noted;*
- (b) the proposed in-year adjustments to the budget, as set out in Appendix H to item A.8 of the Report of the Portfolio Holder for Corporate Finance & Governance, be approved;*
- (c) in respect of the Council's Treasury Management Practices, the aggregate amount of money that can be placed overnight with the Council's bankers be increased temporarily from £1.000m to £1.500m for each day the offices are closed over the Christmas 2021 break;*
- (d) the Council continues to be a member of the Essex Business Rates Pool in 2022/23 if it remains financially advantageous to do so; and*
- (e) the closing date for Members to submit claims under the Members' COVID-19 small grant scheme be set as 31 March 2022.*

2. *That, in respect of the Updated Long Term Forecast:-*

*the updated forecast be approved and that the Resources and Service Overview and Scrutiny Committee be consulted on the latest position”.*

**3) Updated Financial Forecast and Budget Proposals 2022/23 (GENERAL FUND)**

On 17 December 2021, Cabinet considered the ***Updated Financial Forecast and Initial Budget Proposals 2022/23***.

At the above meeting it was resolved that Cabinet:

- (a) *“approves the updated Financial Forecast and proposed position for 2022/23 as set out in the Corporate Finance & Governance Portfolio Holder’s report and the appendices thereto; and*
- (b) *requests the Resources and Services Overview and Scrutiny Committee’s comments on this latest financial forecast and proposed position for 2022/23”.*

**4) Housing Revenue Estimates 2022/23**

On 17 December 2021, Cabinet considered the ***Housing Revenue Account Estimates 2022/23***.

At the above meeting it was resolved that Cabinet:

- (a) *“approves the updated Housing Revenue Account (HRA) 30 year Business Plan and proposed position for 2022/23, as set out in the Portfolio Holders’ joint report and Appendix thereto; and*
- (b) *requests the Resources and Services Overview and Scrutiny Committee’s comments on this latest HRA financial forecast and proposed position for 2022/23”.*

The Committee thereupon undertook its scrutiny of the key financial reports including budget proposals for 2022/23

Prior to the meeting, questions that the Committee Members had raised had been circulated to the relevant Cabinet Members and Officers in order to enable responses to be provided. Those questions and responses form the Appendix to these Minutes.

Members of the Cabinet, accompanied by the appropriate Management Team Member or other Senior Officer, attended the meeting in turn and assisted the Committee in its enquiry of the matters put to them in respect of the budget position and allocation of funds.

The Leader of the Council praised the Committee for its hard work and said:

*“I genuinely do thank you, I have done the scrutiny role myself, so I do appreciate the value, significance and the key role that it plays in a democratic system, I often joke, if I was King of the world, that would be great for me, until it wasn’t great anymore, I could make all sorts of crazy decisions on my own, some of them would have been fantastic, some others wouldn’t have been so good. Even with in the grouping of Cabinet there will be differences of opinion which are right and proper and they’re good, because you need someone to point out other views and opinions.*

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*We need Overview and Scrutiny, even if we don't always necessarily like it or do what is recommended, but we need that challenge and the Committee are giving us a challenge which leads to a better decision making process and makes for a better Local Authority which makes us a better Council and District, Thank you".*

Having considered all of the information that had been provided it was **RESOLVED** that the **CABINET** be **RECOMMENDED** that:

In respect of the financial forecast and proposed General Fund budget position for 2022/23

1. That the issue of the level of carry forward amounts each year, as highlighted several times by the external auditors in their annual audit letters to the Council in recent years, be addressed urgently by the Cabinet.
2. That the intentions for developing a Corporate Investment Plan in order to establish a process for considering proposals for investment against the Corporate Plan Priorities and developing a prioritisation framework for investment over the coming year and into the medium term be welcomed and:
  - a. That the schemes set out in the current reserves, provisions and one-off sums be reassessed as part of that Corporate Investment Plan process in order to avoid sums of money being allocated for schemes that are no longer to be pursued and thereby hampering investment in schemes that can deliver real benefit to the District;
  - b. That, further to (a) above, the approvals to establish a reserve for a Residents Free Parking Scheme (£221K in reserves) and to allocate funds for a Clacton Town Centre Fountain (£159K as a one-off sum) be reversed immediately (as they are not required/being pursued) and the sums reallocated to fund the posts of 6 Community Ambassadors, 4 Street Rangers and 1 Technical/Administration (at a total cost of £352K) for 2022/23 with the remaining £28K from the released funds being ring-fenced to support training, equipment and supplies costs associated with those posts in 2022/23.
  - c. That the Plan should identify a range of seafront enhancements, developed in conjunction with seaside communities (including where relevant Town/Parish Councils) on the basis that these are funded by an expansion of beach huts in those communities.
  - d. That the Plan should deliver on the intentions of the Public Conveniences Strategy by improvements in those continuing facilities (particularly in view of the saving of £72,200 from the Government's backdating of business rate relief to the start of



2020/21 and the absence of business rates on those facilities since the Strategy was adopted).

- e. That the Plan clearly identifies how it will integrate with the priorities for investment through funding secured through the Community Infrastructure Levy (CIL) and the monitoring of the investment through that funding route.
3. That progress with the procurement of the new cremators for the Weeley crematorium and the significant loss of income in 2021/22 and 2023 while the cremators are out of action, be monitored, very closely, and councillors and the public be kept informed about the process.
4. That internal procurement processes be re-examined with a view to strengthen those processes and addressing the risk of failure by companies who are major suppliers to the Council (given recent example of the company maintaining the cremators and other examples in recent years).
5. That the planned events for the platinum Jubilee and associated funding for them, be approved as a matter of urgency.
6. That the problem of littering along the A120 be highlighted and the Council pursues with Essex County Council and Highways England, frequent cleaning of the road, and verges next to it, with waste bins that are suitable for the level of use be installed and maintained in the laybys between Ardleigh Crown and Harwich, so that this major route through the District is kept clean.

#### In respect of the Housing Revenue Account 2022/23

1. That, in respect of the Housing Revenue Account, stretch targets be introduced for void levels given the impact on the budget in lost rental income and Council Tax (including the proposed surcharge for empty homes being introduced for 2022/23) and the demand for housing that could be met by bringing void homes back into rental.
2. That the Council commences setting aside funds to meet the costs that will arise from the housing stock condition survey (albeit that the full extent of those sums is not yet known).

#### In respect of the proposed highlight priorities for 2022/23

1. That the Cabinet reassess its highlight priorities for 2022/23 and include in them, with appropriate budget and milestones or otherwise implement the following:

- a. Progress with the various steps that will be part of the Stock Condition Survey to be undertaken in 2022/23 – in view of the important role the Council has as a major local landlord and the need to prepare for the implications of the Hackett review and revisions to the Decent Homes Standard.
- b. Delivery of key elements of the emerging Sports and Leisure Strategy – given the need to take forward the range of actions to improve activity levels not just among those who are currently not active but also among those who are moderately active and across all parts of the District.
- c. As part of the growing and Inclusive Economy Theme, Tourism Officers/ events proposed priority, include measures to increase the numbers and extend the percentage of visitors to the area that can (and do) stay overnight and thereby increase dramatically the spend locally by visitors.
- d. In respect of the proposed priority of carbon reduction/climate action:
  - i. as and when initiatives are brought forward, details should be provided as to how the relevant carbon reduction measures affect the Council and its partners financially (and is there a consequence for job numbers/skills of the individual measures).
  - ii. the proposals for Electric Vehicle charging points across the District be worked up and the consequential budgetary issues for the Council be established and shared widely.

**NOTE** in accordance with procured rule 19.5 Councillors Griffiths and Placey requested that their names be recorded in the minutes as having voted against recommendation 2(b) above.

The meeting was declared closed at 3.28 pm

**Chairman**

**RESOURCES & SERVICES OVERVIEW AND SCRUTINY COMMITTEE**  
**2022/23 BUDGET AND INITIAL PRIORITIES QUESTIONS**  
**OF CABINET MEMBERS**

Cabinet Member to be asked the question	Question to be asked	Responses
All Portfolio Holders	How many projects that are in the highlight priorities for 2021/22 will not be completed in the year and will be added to the workload for 2022/23 or dropped altogether?	Portfolio Holders will report to Cabinet this month on the highlight priorities, which will provide the committee with detailed information on progress against projects for 2021/22.
Cllr. Porter	<p>“Can the portfolio holder give an update on the position of Brightlingsea and Harwich Sports Centres, (given that they have had funding extended for three months by Cabinet in December 2021), in respect of their inclusion in the District’s Sports facilities Strategy which is due to be published in March 2022”?</p> <p>“Can the portfolio holder explain why Sports and Leisure Facilities are not included in highlight priorities for 2022 given the importance of these within the about to be adopted S2 of the Local Plan and the development of Local Delivery Pilot”.</p> <p><u>Tourism Offer/Events</u></p>	<p>The joint use agreements have come to an end for the Harwich and Brightlingsea facilities. The Council is working with the Sigma Trust – and the Town Councils - with the aim of enabling as much community use as a possible of the facilities. We expect the future sports strategy to be much more broadly scoped than just the use of the Councils’ own facilities, and so it may reference facilities available from the Sigma Trust. The RSOS committee will have the opportunity to input to the sports strategy.</p> <p>Sports and leisure remains important for the Council, and is a focus for me as the Portfolio Holder, which is why we are bringing forward the strategy. The Council is not able to include everything that is important within in the priorities for 2022/3. I look forward to discussing the strategy with the chair of the committee.</p>

	<p>“What plans have we in the pipeline for the Queen’s Platinum Jubilee? It’s not that far away”.</p> <p>“Any plans to use one of the empty shops in Clacton as a “proper” tourist information point open 7 days a week”?</p> <p>“What is your assessment of the overall level of projects and schemes that comprised the Clacton 150 celebrations”?</p>	<p>I am considering options for the jubilee celebrations in the coming months - we have until April to sign up to national events. These include more than 1,500 beacons lit throughout the United Kingdom and the Commonwealth. There is also a Beacon Trail in the four weeks ahead of the Jubilee with seven venues chosen around a local area, to learn about a different decade in the Queen's reign. I am also considering local events, such as a jubilee tea parties, leisure open days, and themed planting.</p> <p>We have a tourist information service that answers queries online, by email and telephone and in person in the Town Hall five days a week, and our What’s on page and the Visit Essex website is available 24 hours a day seven days a week.</p> <p>Despite lock downs, we celebrated Clacton’s 150 years. The 23 bays from Holland Haven to Clacton Pier have been named as part of Clacton-on-Sea’s 150th anniversary celebrations. Clacton has a new Heritage Trail that starts at Jaywick Sands, goes along the promenade up into the town centre, railway station and then follows back down to the named beaches. A Dinner Dance was held at The Princes Theatre as well as a celebration day for Clacton 150 and the theatre’s birthday, a sell-out event.</p> <p>Street Tag continues to have a positive impact within the community and schools, with Season Two concluding in February. This encourages people of all ages to learn local history and be active.</p>
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	<p>“Did they achieve your ambition for the 150<sup>th</sup> year celebrations”?</p> <p>“What schemes are in place and funded to mark the Queens Platinum Jubilee Celebrations locally”?</p> <p>“The summer plan ended up addressing issues of increased litter along the coast line and I would like to know whether these will now be introduced as the summer season starts in 2022/23 rather than having to see a repeat of the problems from the start of the summer season 2021/22”?</p> <p>“Is there an update on the Council’s liabilities in respect of cliff slippages at the sea front? You said to Cabinet on 12 November last year this</p>	<p>Yes, given the global situation we have been in. We were able to hold several very successful events in 2021 that adhered to the national guidelines and were popular with the public, including the heritage trail, the Clacton Anniversary Flights, and the new Clacton 150 Coat Of Arms designed as part of a primary school initiative.</p> <p>I am considering options for the jubilee celebrations in the coming months as we have until April to sign up to national events. These include more than 1,500 beacons lit throughout the United Kingdom and the Commonwealth. As the sun sets at 9:09 pm on 2nd June, individual pipers and pipe bands are being asked to play "Diu Regnare". There is also a Beacon Trail in the four weeks ahead of the Jubilee with seven venues chosen around a local area, to learn about a different decade in the Queen's reign. I am also considering local events, such as a jubilee tea parties, leisure open days, and themed planting.</p> <p>Various additional measures including increased bin number, bin sizes and additional collections were introduced proportionately during the 2021 summer season. It is proposed to include all of these measures during the 2022 season. The exact starting point of enhanced measures will be judged by officers and will depend to a large degree on weather and covid conditions.</p> <p>Officers from the Engineering team have obtained proposal from a specialist engineer for a high-level survey and assessment of conditions and identification of</p>
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	<p>matter was being explored”.</p> <p>“The Queen’s platinum Jubilee – is there a budget line that is going to be rolled out to the different Wards”?</p> <p>Is it your intent to provide funding with the Jubilee Parties across Tendring?</p> <p>Have we applied for some of the grant funding by the Government for the Jubilee? 4.</p> <p>Is there any reason why we haven’t applied for that?</p> <p>Could we looking to find the funding by the end of January?</p> <p>Can you confirm whether TDC have actually allocated its own budget set aside for the Jubilee celebration?</p>	<p>areas of risk. This will be rolled out over the course of the coming year and additionally mapped against adjoining public and private sector properties that derive risk or benefit from slopes in different locations. In addition, initial discussions around legal issues have highlighted areas of law that include different principles depending on the exact nature and root causes of issues that make potential responses quite nuanced. It is likely that specific Counsel’s advice will be necessary in establishing the position in relation to scenarios that relate to the physical and geographical work as above. Work and research is ongoing.</p> <p>April is the final deadline that you have to respond to national events but, we may have done this before.</p> <p>I am not sure yet. Of course we have the events grants where lots of events have had money put toward them so hopefully we can do something similar with this. However it is something I would approve if the budget was there.</p> <p>Not yet. We have got the Clacton 150 funding from Government which is a 2 year set of funding. So this actually cover the Jubilee year.</p> <p>We haven’t yet, I am not saying we won’t but we have not made that decision yet.</p> <p>Yes.</p> <p>No we have got a specific Jubilee celebrations budget.</p>
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	<p>Is there any plans to have a football pitch installed in the Frinton and Walton area?</p> <p>Reference to your answer about the second written question with regards to sports and leisure facility not been highlighted in the highlight priorities. Concerned that you stated we cannot include everything that is important within the priorities. How do you grade importance because sports and leisure is an important key feature of our local plan? In terms of corporate investment plan can you say what would be being looked at for sports and leisure facilities? If it is not included in highlight priorities would it be included in the corporate investment plan?</p>	<p>If the pitches you are referring to are ordinary grass pitches they wouldn't come under me, it would be open spaces not leisure. In terms of second question, yes if we can get funding to do that sort of thing. Like the one with Clacton and we are looking are other option elsewhere. As the football association want to see more of this, and they have their own plan in place. At this moment in time no there isn't any plans for a pitch in Frinton. There has been talk about it, possibly joint use with the school however there isn't any funding for it.</p> <p>Sports and Leisure facilities are not a statutory requirement and it is something we should do for the people that live in Tendring. In terms of future investment we are already there with what is going on in Clacton which is still in the future. Still waiting for this to happen as Covid has caused it to move slowly. Similar to the Skate park and the potential in Harwich as well. We don't know what will happen in places like Brightlingsea in terms of what funding may become available. At this point in time we don't know but we are always working towards funding and getting more things built and more things done.</p>
<p>Cllr. Newton 10.20am-10.35am</p>	<p><u>Town Centre Renewal/Improvement</u> "Is there a long term plan for our town centres? i.e. Clacton, Harwich, Brightlingsea, Frinton, Manningtree How long are we going to hold on to monies that have been identified for match/contribution to any</p>	<p>Our Levelling Up Fund bid put forward improvements to Clacton town centre. Funding running into the tens of millions is of course highly competitive and while the bid was not ultimately successful, it was strong enough to reach the short list that went before ministers. We are awaiting the delayed publication of the Levelling Up White Paper to see the timeline for</p>

	<p>funding applications instead of going ahead with specific parts of said projects that will make a difference”?</p> <p>“How many more failed bids would it take to trigger this”?</p> <p>With regards to the Freeport East, are there any priority plans in place and whether there is any budget or any funding that needs to be allocated to that project?</p> <p>Do the officers have enough resource on this project?</p>	<p>any application to future rounds of funding.</p> <p>We have also made good progress with our Local Plan which allows more flexibility for businesses and changes of use in all of our Town Centres to help keep them vibrant and to help tackle issues around vacant property.</p> <p>The next levelling up fund has to go in, in March. We are just waiting for them to tell us. Everything we do really depends on what the port Felixstowe do with their section and what they are deciding to do with Bathside Bay. When we get the next paper that goes in for the funding we also need to work out where they are going. They are talking to various green projects and that will possibly be the first thing that will go into Bathside Bay.</p> <p>There is resource to get the project up and running and there has been resource to the lead authority where their project coordinator is pulling that together. There is resource coming from Government to support this project and we are putting into that from the economic growth team under Cllr Mary Newton. When the project is able to come forward and the project is successful it will then itself generate income back to then put into the regeneration projects itself. So the key thing is to get the final business case through and to get that agreed by Government for the port to bring forward the clean energy hub. So the focus for the next 3 months is working with those partners. We have got a programme of activity underway and resources behind it.</p>
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	<p>Can you confirm that currently you have enough officer support right now to work on that project?</p> <p>Explain exactly what the levelling up programme is, currently how much money is in the budget external of bids being put forward and whether or not we have a business case and costings for other areas we have outside the free port?</p> <p>Do we have a programme aimed at levelling up outside of Government bids?</p> <p>To clarify, we are waiting in the white paper, then we can add our localised initiatives to that white paper?</p> <p>Are we not making a decision on the budget that we have for other projects until we know exactly where we stand again with the levelling up project?</p> <p>Why are we letting the Town Centre be left with no maintenance?</p>	<p>Yes.</p> <p>Our levelling up fund bid that we put forward unfortunately there was just not sufficient money, we did not succeed in our bid so we had to relook at what we had done and submit it again.</p> <p>Levelling up is a broad concept, so it doesn't just sit in one line it relies on a whole bunch of council activity. The council has put aside along with the county money to support external bids because there has significant money on the table. Until the levelling up white paper comes forward it's hard to know whether it is worth going forward just with ones own initiatives or external ones.</p> <p>Yes</p> <p>Yes. Unfortunately I would say all of the costings we have for various projects have all come back and are virtually double.</p> <p>The issue for the levelling up fund is that we weren't successful with it. I would say it's as much to do with the cost and more to do with the unsuccessful bid.</p> <p>There are changes going on within the town for example the closure of mothercare and savers moving to that building. As for the lights and the other parts some of it is down to us and some of it is down to</p>
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	<p>I was talking about the lampposts that do not work and the trees light are working.</p> <p>Mentioned new local plan which will hopefully be fully adopted by the end of this month. Contained within the new local plan there are great opportunities for local business, jobs and improved local economy. To maximise these great new opportunities are there plans to market these and do we have enough resource and budget set aside?</p>	<p>County and I think again people are making strides and we are aware of it. It is just finding the finances to be able to make the changes.</p> <p>I will do my best to speak to those and ask them if we can get something done as a matter of urgency.</p> <p>I know that the regen department are working very hard with local business and with the developments going forward hopefully we will be able to get further employment into the Town and into the district.</p>
<p>Cllr. Honeywood 10.40am-10.55am</p>	<p>"I seem to recall that 200 new homes were going to be built in this administration – how is that going"?</p>	<p>The aspiration is for 100 homes in the Jaywick Sands Area and 100 elsewhere. It is not specifically to build such homes within this administration. In our Housing Strategy adopted in 2020 we indicated an aspiration to deliver 200 additional homes within the lifetime of the strategy.</p> <p>Since the Council's Housing Strategy was adopted in 2020 a total of 29 new homes have so far been added to the Council's stock by way of gifting, acquisition or new build. The Cabinet has appropriated the disused Weeley office site for housing purposes, the delivery model and number of homes is yet to be formally decided. The Council's property team has identified a further thirty potential sites for detailed consideration of development potential. The potential capacity of those sites ranges from single plots</p>

	<p>“Are the 20 bungalows due to be built on the Honeycroft site all for council tenants or is this going to be run by a Housing Association and can we be assured that the development will be completed before the end of the year”?</p> <p>“Where are the other two sites mentioned”?</p> <p>“How many properties will be delivered on them – given 10 will be council homes we are looking circa 30.....”?</p> <p><u>Jaywick Sands Place Plan</u> “Long term strategic plan??? Wasn’t this already done when various funding was applied for or was it a short term strategy, I seem to remember pictures of Miami-style developments along the front”?</p> <p>“Will the building of 100 (of the 200) new homes still be</p>	<p>to up to ten homes.</p> <p>Dwellings on the Honeycroft site will be Council owned and managed. Typically a new development can take three years or more to complete from the initial planning stage and it was never the intention that this development would be completed within this year. The aspiration is to complete the design and build tender and planning processes in order that commencement of the development will occur during the year.</p> <p>The two sites that are under consideration are: Redundant land North of Seaview Avenue Little Oakley with an initially assessed capacity of twelve units (subject to detail design and planning) Redundant Garage site at Fernlea Road Harwich with an initially assessed capacity of five units (subject to detail design and planning)</p> <p>In total these sites could deliver 17 new homes.</p> <p>There has not yet been, certainly in recent years, a long term strategic plan for Jaywick Sands. There have been previous planning applications for small scale development which is possibly where you have seen pictures or artists impressions of alternative types of housing.</p> <p>The plan will include references to the development of land in Jaywick</p>
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	<p>included and who will be delivering them”?</p> <p>“Whilst I understand the concept of building and selling new homes in Jaywick Sands to encourage investment, it seems that the concept in this case is failing so how long before the unsold new homes are considered for rent”?</p> <p>“Improving housing conditions – are you compiling a register of private landlords? (Something that should be Tending wide and could contribute in a small way if such landlords were charged a small fee)”.</p> <p>“In previous years this Committee has argued that monies be retained in the HRA for capital investment in the Council’s existing stock. Do you feel the level of maintenance in the proposed budget is sufficient given that in 2020/21 and in 2021/22 we had to pause or curtail works on the stock due to the rising cost of those works in those years compared with the budget”?</p>	<p>Sands. It will not specify who will be delivering them but will provide a mechanism for potential developers to present proposals.</p> <p>The new homes in Jaywick Sands were built with the benefit of a starter homes grant from Homes England. We are currently in dialogue with Homes England around alternative options for the five starter homes that have not yet been sold. I am open to the possibility of renting the homes in some way and once a preferred option has been found will bring a report to Cabinet for discussion and approval.</p> <p>We are not compiling a register of private landlords beyond the details that are already used by our homelessness service. I do not believe that a register of landlords on its own is likely to improve housing conditions. We have a very effective Private Sector Housing service who work to improve poor housing in the private rented sector through both informal and formal engagement with landlords.</p> <p>We have increased the budget for 2022/23 by £222k to reflect rising prices and demands on the service. Whilst it is difficult to accurately project likely spend during the year the revised budget is considered sufficient. A budget has also been included for a Stock Condition Survey, with a budget of £100k, the results of which will assist in setting future budgets. These proposals will be presented to the Chair of the Council’s Tenants’ Panel on 19<sup>th</sup> January for consultation with the Tenant’s panel for their approval. Our housing repairs team have been taking action to reduce voids</p>
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	<p>Specifically looking at the 20 bungalows in Honeycroft that are planned. Would these be subject to right to buy and does that move the goalpost in terms of how many homes the council is building?</p> <p>What is the timescale on right to buy? (Do you have to be there for a certain amount of years before) and in terms of right to buy holiday, is this council talking to the relevant Government department to possibly bring this forward?</p>	<p>costs and times with the objective of minimising the overall impact on the HRA budget.</p> <p>Honeycroft did have a sheltered housing scheme on the side and what we're looking at is a sheltered housing scheme in name but not as you know it. Looking at the possibility of a series of independent bungalows with the possibility of a separate building that looks like a bungalow that is used for administration, visits by nurses, etc. But it will blend in with the rest of the site. I don't know if it will be subject to right to buy, there is a possibility it wouldn't. We cannot deliberately avoid the right to buy.</p> <p>For the second question, we did have Cabinet officials from London down and talked about a white paper for this that is due out this year on housing. So what we tried to do was put forward suggestions rather than just asking for money. One of those was a suspension of right to buy for an extended period.</p> <p>The timescale to focus on is the cost flaws. So if we build a property, the tenant meeting the criteria can buy that house from the day that it's built. The cost flaw means that they would want to discounts applied and then add on the cost it has taken to build it, it means it would cost more than they would want to pay for it in year 1. That cost flaw diminishes over the course of 15 years. So what we have spoken to government about is extending that cost flaw to over 30 years which is the length of the HRA business plan. So the idea is the rental costs of 30 years mean the house will have then paid for itself.</p>
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	<p>What sort of time period then for this holiday period?</p> <p>Weeley is now vacant, what reassurances have we got that this is either going to be sold on as a private deal, or the demolition of it?</p>	<p>I haven't put a timescale on it, it is an extended period of time.</p> <p>I believe this will either come under Cllr Guglielmi or Cllr Stock. I do know Cllr Stock would like the building demolished as soon as possible.</p>
<p>Cllr. Talbot</p>	<p>“Under the Climate Change Action Plans for 2022/23 it is stated ‘In particular, the Council will focus on electric vehicle charging infrastructure, and consideration of the opportunities for solar,...’Can the portfolio holder expand on the proposals for extending EV charging infrastructure across Tendring in terms of numbers and locations of charging points, resources required, and timescales. Could a specific reference be made to proposals for the ward of Brightlingsea which at the moment has zero public charging points available”?</p> <p>“Could he also expand on what is meant by ‘consideration of the opportunities for solar’ in terms of application to council properties, power generation and support for residents across Tendring”?</p>	<p>The Council proposes to focus initially on Council owned car parks where it has control and the ability to carry out installations. It is proposed initially to focus initially on areas where demand supports shorter term activity and to install technology over time and to match evolution in the methods available. I can't comment directly on Brightlingsea at present but it is the intention of the officer team to install according to needs and that does suggest that provision in all parts of the district will be made. Additionally market and technological evolution will evolve solutions for denser residential and on street settings. The Council will seek to deploy such solutions when appropriate.</p> <p>There is potential to deliver photovoltaic microgeneration on Council owned housing. A number of delivery models are available ranging from no capital investment where a funder and installer partnership install equipment free initially but in expectation of selling electricity to tenants and any surplus to the grid. At the other extreme, the Council could purchase and install the equipment itself and benefit from any revenues. In either case the Council and environment would benefit from the emissions reduction. It is proposed to carry out a detailed analysis of the options in order to ensure that a</p>

	<p>“Are we prioritising vehicle charging over solar panels on the council’s buildings”?</p> <p>“What electric vehicle charging are we looking at – i.e. rapid, standard and where? Do we have an estimate of costs? How many and where? How far along are we with using electric vehicles for our services”?</p> <p>“Given the soaring costs of gas and electricity are we looking to install solar panels on all/ay of the council’s buildings? Has there been any research into how much this would be likely to cost and how long it would take”?</p> <p>“Commitments about Environmental service delivery:-</p>	<p>delivery model that benefits tenants as well as the Council and environment are optimal.</p> <p>Yes. There is growing demand for electric vehicle charging as I have mentioned whereas the advice following detailed survey and external advice is to focus initially on reduction in demand in relation to Council buildings with potential generation options to be considered at a later stage.</p> <p>I’ve mentioned already that the initial focus will be on car parks. It is likely that practical and economic factors tend towards the larger car parks in town locations, with options on precise location, number and capacity yet to be determined. The officer team is working closely with an external advisor in order to optimise equipment, location, charging and funding decisions will be optimised. The Council currently operates one electric van. Technology does not presently lend itself to plant or lorries such as refuse collection vehicles. The wider roll out of greener technologies to the owned and contracted fleet is identified for later stages in the delivery programme.</p> <p>I’ve mentioned that the advice is to begin by reducing energy use and demand, a Fabric First approach. Generation options naturally fall for consideration once demand is reduced and technology and delivery options further mature.</p> <p>Waste handling and reduction are key parts of any environmental strategy. The team is fully aware of government policy changes,</p>
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	<p>Given there are new regulations (coming) from government with regard to waste and recycling collection together with the developing County Municipal Waste Strategy, why is this a priority when much of it is outside our control OR Is there scope for us to bring the service in-house”?</p> <p>Poor state of repair of our football pitches over in Frinton and Walton, as referred from Councillor Porter earlier.</p> <p>Given the recent problems we’ve had with energy providers going to the wall, could the PFH give any assurances that in the event of private companies providing energy to council tenants the relevant safeguards would be in place to protect those tenants, and the relevant clauses will be inserted to ensure the tenants aren’t held hostage to the high charges that private companies inflict? With regards to green technology being introduced would it be possible for PFH to give some idea of costings and effects?</p> <p>Can we have some sort of costings for the green policy?</p>	<p>County-wide strategy and issues arising from the circumstances around the Mechanical and Biological Treatment plant. A key plank of proposed activity is to react to these changes, to take forward the service but also having regard to the financial costs to the district and its residents. Bringing the service in-house would require a large investment in equipment, staff and facilities. It is not currently proposed.</p> <p>I am not aware of anything.</p> <p>After my last statement of the council meeting I was asked questions similar to that and I did make enquiries to the answers to that and there is still discussion going on, there are such a variety of ways. Reports of alternatives are being considered, discussions with contractors offering various things such as free installation with quid pro quos. There isn’t a firm policy on the issue at the moment, rest assured the matter will be taken account of and directly arising from your comment today I will have a conversation with Tim R Clarke who deals with most of this in our housing area and seek some assurance that any policy that is eventually put to us does include some kind of control for the tenant.</p> <p>The cost was published in the original report but it was estimated that by consultants that it would cost us £7.5million to do what was in the report that was made to council. There has not been another figure quoted since then.</p>
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	<p>Can you ask if we are going to receive any revenue back from that figure?</p> <p>Ground staff, mostly the conditions of pitches is good but there has been a few comments about staff numbers being reduced. Is the budget satisfactory to provide us with the resources that we require to keep on top of the maintenance of these pitches?</p> <p>Clarity of which Portfolio football pitches will fall under?</p> <p>Have we got a plan for electrical vehicle infrastructure in the next 12 months and will that be allocated resources within the corporate investment plan?</p> <p>Is there any considerations in the budget for another dog warden?</p>	<p>I don't know the detail but in achieving climate change objectives is going to cost money. There will be some savings, for example it's unlikely the electric charge for cars will be high as fuel.</p> <p>The maintenance of the pitches would not be in my Portfolio however the vehicles would be. I have had no comment that the provision is inadequate. I have insisted when we replace any vehicle we talk to either the company we are purchasing them from or the person we are hiring them from that we will be looking for electrical alternatives.</p> <p>It does fall under open spaces but I haven't had any reports back from the head of service that there are any issues with staffing in relation to pitches or open space maintenance.</p> <p>Consultants are being engaged to look at our area. We need to know sort of charging we want, what the availability is of power, so all of these are under consideration. There is a government scheme that makes grants to authorities for building car parks in places, it's not enormous amounts of money but in total you can have a maximum of 40 places in your location. There is no specific answer at the moment.</p> <p>No there isn't any intentions that I am aware of.</p> <p>We have 2 substantive Dog Warden posts, of which 1 Dog Warden is seconded to the Community Ambassadors, we are</p>
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		<p>now looking at funding to lengthen the duration of the Community Ambassadors posts which should in turn allow us to back fill the vacant Dog Warden Post.</p>
<p>Cllr Guglielmi</p>	<p>“Given that there are funded projects and Initiatives with allocated budgets of £12,221,640, some of whom have been carried over for years without implementation or development, is it possible that some of this unused resources could be redirected to protect service delivery. For example there is a Town Centre Fountain budget of £159,080 on the list which is clearly not going to be used, which has been carried over for years. Can this money be re-allocated to protect front line services?”</p> <p>Weeley Crematorium with regards to it being non-operational – What impact has that had on us and is there lessons to be learnt?</p>	<p>The short answer is that the money that has been set aside for the fountain has always been earmarked to replace the attraction in the town centre.</p> <p>There are very few specialist firms that supply that kind of equipment. As it is such a bespoke piece of equipment it very limited as to where you can go and purchase them. So when it was bought the procurement rules had all been observed. The report that Cabinet considered in December it went into details of where this can be purchased from and there is only 2 sources. Unfortunately the place we originally bought from are no longer trading, we haven't managed to keep it going for as long as it did but as soon as that became an issue we had begun discussions on potential replacements. We have identified funding for a replacement. We hope to have it replaced as soon as possible the impact it has had on our budget is £300,000 loss which was reported at the Cabinet meeting in December.</p>

	<p>Bearing in mind we are planning to replace it, are you going to issue a statement to residents to keep them updated?</p> <p>Queen’s Jubilee – Is there any chance that we can identify something from underspend or what did I need to do to fund this celebration?</p> <p>As this is the first year we have gone with net zero budgeting, could you provide your thoughts on what you hope this will achieve?</p> <p>Is the corporate investment plan hopefully going to help with delivering on some of these projects?</p>	<p>Yes, the situation is Cabinet formally agreed the funding and approved the report in December as you are well aware a process in place with local government purchases of stationary items not on the shelf and we hope to replace it in the very near future, as soon as there is some information we will be happy to share it with residents.</p> <p>This is something I would rather you raised with Cllr Porter as it is his areas of expertise and I am sure we will be discussing it going forward.</p> <p>To reflect this event of budget scrutiny has taken place due to the circumstances of the last year. The financial position of the council is still be affected by Covid-19. We always try to look at alternative ways to Manage our finances. We are in a very strong financial position compared to other authorities throughout Essex. We have delivered an excess of 900 new homes this year. Another growth is business rates in which our financial strategies are very much underpinned and therefore we are confident going forward.</p> <p>Absolutely and the corporate investment plan hopes to formalise the delivery of projects. One example is Honeycroft, which is part of our focus priorities in November I signed off a sum of money to put in place a project manager which would give a very clear timescale on what needs to be done and the corporate investment plan will guide officers now to be as comprehensive as it possibly can. For example the</p>
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	<p>Lee Heley (Interim Corporate Director, Projects &amp; Delivery) stated this would be up and running by March, do you think this will be achievable?</p> <p>Would you say Back to Business (B2B) has been successful and is there any plans to extend this and continue to support small businesses?</p> <p>The relationship between the corporate investment plan and the current budget priorities? And how are you going to deliver?</p>	<p>Starlings in Dovercourt Town centre that is money that we have chosen to invest there to improve the public realm, to give more confidence to already existing businesses. The corporate investment plan will focus officers and members. Another example is services providing reasons before gaining top up on budget.</p> <p>Yes as this will be a focus.</p> <p>Yes it has. Covid is still here and we have just taken a new business support grant. 2.20.40. We have got a number of businesses which applied and the money ran out. The intention is to redirect those businesses to the new grant. With the limited amount of workforce that we have we have already given out in excess of £50 million pounds worth of grants. There is a piece of work going on to evaluate just how good B2B has been and then see if we are able to keep it going.</p> <p>We recently introduced the performance report, and we are happy to include the corporate investment plan to performance report. We mustn't lose sight that the £12 million sitting in reserves are for projects that approved and are waiting to be delivered so that money is there for a purpose. Going forward the corporate investment plan will formalise the process. We still need to achieve savings and for the last 2 years officers have been diverted to do other things.</p> <p>In terms of the accountability as the B2B plan and the list you have</p>
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		<p>referred to as well, these will almost morph into a physical thing as a part of the corporate investment plan that will go to Cabinet in February.</p>
<p>The Leader</p>	<p>What you think the purpose of the highlight priorities is?</p> <p>Tourism – Talk of acute shortage of places to stay in district, is there a way to promote more places for people to stay in the area to support economy?</p> <p>Garden Communities – One of the stand out amounts is for Garden Communities which is £1.3million. How do you see the Garden Communities in terms of their physical development in the next 2-3 years? How do you see it in budgetary terms?</p>	<p>We are trying to now bring together the budget setting process with the priority setting process. We can set the priorities but if there is no funding for it, it won't happen. Likewise for the budget. So this will ensure we are spending our money and trying to achieve the priorities.</p> <p>We want to support businesses, employment, wealth creation and job creation across the district and tourism is a major way of doing that, but it relies on the fundamental infrastructure of the place. One of the ways we can do that is through planning, we have quite advantageous planning policies for the creation of tourist accommodation. An example is Clacton Town Centre struggling and say you suggest that we need more Café's and less mobile phone shops but we cannot tell business owners to shut their shops down. Also if there are empty shops and we want to put a café there we can't just do that, what we can do is create an environment that we are open for business and want people to invest in Tendring.</p> <p>Within our corporate plan we talk about community leadership so some of things as Cllr Stock mentioned we can deliver, some of the things we facilitate, and some of them is about influencing things. Around facility, looking at the airs how (pre-pandemic) we began having night-time shows. So rather than the airs how finishing at 4pm, it went on later and it pushed people into staying until the evening and some stayed longer,</p>

	<p>Garden Communities – What assurances can you give that while we are doing all of this we are not left open to years of additional costs, caused by e.g. running leisure centres. In regards to new Freeports, what assurances can you give in our haste to declare a climate emergency the green agenda isn't going to a cause a barrier to expansion we are doing in Harwich?</p> <p>What assurances can you give that this council will have sight of the document before the board signs it so it can be scrutinised here?</p>	<p>resulted in seeing the Town much more vibrant. Another part is actually just telling people about it. The final part is our leisure parks and the hard part is convincing them to go to the Towns and using the area around.</p> <p>The cost to this council in terms of the communities is to the Planning functions, we are not going to be building house. In terms of when things will start happening, I think the link road is a key thing and we will see the link road begin as the first part of the development, I am optimistic that this will happening in the next 18 months but I can't guarantee this. From that I don't know as it's up to the developers but from first house to last house it could take 50-60 years. Hopefully it will be developed in a constant manner, maintaining the integrity of the attractiveness of the place. I think there are bigger and more exciting things that could come out of the garden community, for example is this the kind of place we could get a sport facility put in.</p> <p>I have been clear that we need to do everything we can without stopping us providing our services to resident. An example of this is when people ask how can you declare a climate emergency but still run the airs how, but that is key part of our industry. The stronger we are economical the easier it is to help with climate. Unfortunately I cannot guarantee that costs won't emerge later on down the line with regards to the garden communities. Ian Davidson – With that number of house there will be an increase in Council tax base. We are not the developer and it's about what they put in place and how they fund it. That stewardship will be important.</p>
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		<p>It's my understanding that the joint committee doesn't have any powers to it and any future funding obligation would be made by this authority.</p>
<p>Cllr McWilliams</p>	<p>"In the proposed highlight priorities for 2022/23 you say that the three key offences that will be concentrated on are dog fouling, littering and fly tipping. I wonder whether you have a figure in your head for the number of Fixed Penalty Notices that will be issued over the 12 months the priority relates to in respect of each of those three priority areas".</p> <p>"I was also interested that Anti-Social Behaviour, where the public had a reasonable sense of fear for their safety, was not itself identified as a priority given the concerns raised by residents".</p> <p>"Is Dog poo is more of a priority than ASB"?</p> <p>"Are the Ambassadors STILL being trained"?</p>	<p>Whilst focussing on the three offences of dog fouling, littering and fly tipping Officers will be using a range of engagement / enforcement methods to address these issues, including issuing Fixed Penalty Notices when and where appropriate. However it is imperative that Officers use the 4 E's approach to Enforcement and it is impossible therefore to have a suggested figure of Fixed Penalty Notices issued in the 12 month period. We will be logging all engagement activity and will be able to advise where the Council has been successful in preventing dog fouling, fly tipping and Littering, with and without having to issue Fixed Penalty Notices.</p> <p>The Committee received a detailed report on 1 November 2021 regarding all Enforcement activities across the Council. Enforcement activities are reviewed on a monthly basis at the Corporate Enforcement Board and the number of FPNs that are issued during 2022 will be reported back to the Corporate Enforcement Board and O&amp;S.</p> <p>The Fear of Crime / safety is reflected in the Council's Community Safety Partnership plans and is therefore dealt with by using a partnership approach to tackle some of these fears and by getting to the root causes of what is making the public fearful.</p>

	<p>“How many fixed penalty notices have been handed out for the 3 areas mentioned”?</p> <p>“How do the Ambassadors trace fly-tippers”?</p>	<p>This matter is also addressed in the Essex Crime Prevention Strategy 2021-2025. This document provides high level priorities and is a joint document produced by Essex Police, Police , Fire and Crime Commissioner for Essex, Voluntary Services and Safer Essex (Tendring District Council is a partner of Safer Essex).</p> <p>No, one type of Anti-Social behaviour is not more or less of a priority than any other. However there are more serious ASB offences than dog fouling. Each ASB is dealt with accordingly.</p> <p>The Ambassadors have received all the necessary training to issue Fixed Penalty Notices.</p> <p>A detailed report regarding all Enforcement activities across the Council was provided to the Committee on 1 November 2021 and further updates will be provided to the Corporate Enforcement Group and O&amp;S. The FPN booklets and notepads have been issued to the Ambassadors in post (Jan 2022) and penalty notices will be issued when other types of Enforcement activity have been unsuccessful. No FPNs have been issued to date, but there a vast number of examples of Enforcement activities across the Council as detailed in the November report.</p> <p>Any of the staff involved in fly tipping have recourse to a range of investigation techniques, including:</p> <ul style="list-style-type: none"> <li>• Witness testimony</li> <li>• CCTV (where applicable)</li> <li>• Searching waste for identifying material</li> </ul>
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	<p><u>Health inequalities</u>          “When will the new Family Solutions worker be in post”?          “Given the rise in gas and electricity prices are there any plans in place for the likely increase in health inequalities”?</p> <p><u>Education</u>          “Youth provision seems to be limited to early evening hours, are there any plans to extend hours to provide activities to those that are at a loss end a bit later”?</p>	<p>Conversations are currently ongoing in terms of employing an individual to undertake this work. This is funded through North East Essex Health and Wellbeing Alliance money and needs to be spent by March 2023 and therefore it is proposed to recruit as soon as is practicable. (Discussions are already occurring as to whether the March 2023 timescale can be extended).</p> <p>The Alliance funding will also be utilised to fund a Fuel Poverty Officer who will focus on the deprived areas in our area to help access opportunities to keep their homes warm. Following determination of the exact outcomes to be achieved this post will be advertised shortly.</p> <p>Details about the funding and posts are on the Community Leadership O&amp;S agenda on 31<sup>st</sup> January 2022.</p> <p>The Youth Service is part of Essex County Council and they have previously given updates at various Council meetings including CLOS. I am sure they would provide members with an update regarding provision across the District.</p> <p>This query was raised with Essex County Council and local provision is as follows in Clacton (Green Lodge):</p> <p>Monday – Simply the best – SEND club 6-8pm          Tuesday – Generic Youth Club 5-7pm and then the building is used for the RESPECT project until 9:30pm          Wednesday – INTERACT use the building for a SEND activities club until 9pm</p>
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	<p>“In the top 5 for obesity and inactivity so where is the priority to address this”?</p>	<p>Thursday – Drama club 4:30-6:30pm and then Police Cadets use the building until 9pm Friday – Lads need Dads use the building until 9pm</p> <p>“As you can see we haven’t got any capacity to increase our hours in this centre, however we do complete some detached work too. We have been completing some work in Walton along with the Cllrs and Police and have a meeting with the YMCA building to create a new youth club there. This service can be replicated anywhere, so for example, if Cann Hall have a building and some willing volunteers to work alongside us we can look at creating something on the estate if they feel it is needed” (Nikki Daniel, Essex County Council)</p> <p>The Council is a pilot area for the Sport England Local Delivery Pilot which seeks to support inactive people to become more active which will also assist in the reduction in obesity. This has for example helped support delivery of the Essex Pedal Power project in Jaywick Sands and West Clacton with up to 1200 bikes being given out and the Beat the Streets game in Harwich which saw 15% of the population of Harwich clock up in excess of 35 000 miles walking, jogging and cycling in Harwich and Dovercourt.</p> <p>This work is also being addressed through a number of initiatives across partnerships including the work of Active Essex, Alliance Board, CVST and of course the Council and it’s leisure facilities. Details of the projects and work in this area are within the remit of the Community Leadership O&amp;S Committee.</p>
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	<p>“Where are the adult gyms along the seafronts- must we wait till end of June? Where are the play areas for young children whose parents don’t have cars to travel to decent ones”?</p> <p>“Isn’t completion of the skate-park in Clacton a priority? - a failed priority from last year”.</p> <p>“The Tendring Community Fund was approved by Council on 11 February 2020 and the Leader said he wanted to get the £500k of funds allocated to Community Groups early in 2020/21. Where are we with this allocation”?</p>	<p>An older persons gym has had funding approved from the Local Delivery Pilot to be delivered on Holland on Sea although is awaiting legal agreement for how to exactly drawdown the capital funding as there are no existing examples of capital spend. Further progress we made once legal agreement has occurred.</p> <p>In Cllr Placey’s own ward discussions are under way with a new developer and owner of a significant residential site. It is the ambition of the officer team that the proposals be delivered quickly after agreement.</p> <p>The Skate park is an important investment in Clacton and will offer a new facility for the district. The Council has commissioned the contractor to create a detailed masterplan and proposals for the wider site, next to the Leisure Centre, and following this work will contract for the build.</p> <p>The work of the Tendring Community Fund Working Party was delayed due to the Council’s response to the pandemic and also external funds were secured early in 2021 from the DHCLG (Community Champions Fund) which allowed the Council to use external funds to support community groups across the District. The Tendring Community Fund Working Party also had to review membership via Group Leaders due to the death of Cllr Joy Broderick. The Working Party held two meetings in 2021. The first was not quorate so the meeting was re-scheduled and at the second meeting the Working Party discussed initial ideas in relation to</p>
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	<p>“I have read what you have said about the highlight priorities for 2022/23 and I was surprised not to see any mention of measures to address the scourge of suicide locally that takes so many lives and for which Clacton is regrettably renowned nationally. Should these measures not be the focus for highlight priorities going into 2022/23”?</p> <p>“Can you let me know what the position is in relation to the Sports England/Active Essex Pilot and what lessons have been learned and are informing next year’s priorities for encouraging activity levels among all sections of the community”?</p>	<p>the terms of reference for the group and application processes for the distribution of funds. Officers are currently drafting terms of reference and a draft application process which will be discussed by the Working Party and following this meeting an update report will be submitted to the Cabinet meeting in March.</p> <p>The lead partner for suicide which was the Public Health team at Essex County Council has now moved to the North East Essex Health and Well-being Alliance (Alliance). It is currently proposed to follow national practice in relation to addressing issues around suicide which requires a system wide approach focusing on seven key areas to address the multiple risk factors. The council is part of the Alliance which is likely to be the most appropriate way of helping to tackle suicide in the longer term.</p> <p>The Sport England Local Delivery Pilot has seen the allocation of £850,000 at a total of 1.6 million for the Tendring area and has seen the delivery of projects such as Essex Pedal Power which will provide up to 1200 bikes to people in Jaywick Sands and West Clacton, Beat the Streets in Harwich and Dovercourt which got over 2800 people active, supporting the octopus sculpture trail, delivery of a number of micro-grants such as community drumming or activity through mini trampolines and approval of capital projects around an older persons gym, wheelie strip and a bike kitchen. All projects are evaluated by the evaluation partner of the LDP which helps to show increases in activity across the area.</p>
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			<p>The AMB on 7 September 2021 included an update on the work related to suicide prevention and the Community Leadership O&amp;S also received an update paper on work relating to suicide prevention in November 2021.</p>
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**Resources and Services Overview and Scrutiny Committee**  
**07 February 2022**

**OVERVIEW AND SCRUTINY PROCEDURE RULE 13 – SCRUTINY OF PROPOSED DECISIONS**

(Prepared by Keith Durran – forthcoming decisions published since 14/12/2021)

In presenting the following, the Committee’s attention is drawn to the agenda item notes in respect of Overview and Scrutiny Procedure Rule 13.

<b>DESCRIPTION OF DECISION</b>	<b>KEY DECISION – YES/NO</b>	<b>DECISION MAKER</b>	<b>Decision Due Date</b>
Back to Business and Corporate Investment Plan	YES	Cabinet	25 Feb 22
Annual Capital & Treasury Strategy 2022/23	YES	Cabinet	25 Feb 22
Priority Actions for 2022/23 and Monitoring Delivery of Those Actions	YES	Cabinet	25 Feb 22
Annual Review of the Constitution	YES	Cabinet	25 Feb 22

The Council’s notice of forthcoming decisions can be found on the Council’s Website at:-

<https://tdcdemocracy.tendringdc.gov.uk/mgDelegatedDecisions.aspx?RP=0&K=0&DM=0&HD=0&DS=1&Next=true&H=0&META=mgforthcomingdecisions&v=0&bcr=1>

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**RECOMMENDATIONS MONITORING REPORT**

**(Prepared by Keith Durran)**

Recommendation(s) Including Date of Meeting and Minute Number	Actions Taken and Outcome	Completed, follow-up work required or added to Work Programme
<p><b><u>SCRUTINY OF THE BUDGET</u></b></p> <p><b><u>RESOURCES &amp; SERVICES OVERVIEW AND SCRUTINY COMMITTEE held on 12 January 2022 Minute 50 refers</u></b></p> <p><b>RECOMMENDATIONS TO CABINET:</b></p> <p><u>In respect of the financial forecast and proposed General Fund budget position for 2022/23</u></p> <ol style="list-style-type: none"> <li>1. That the issue of the level of carry forward amounts each year, as highlighted several times by the external auditors in their annual audit letters to the Council in recent years, be addressed urgently by the Cabinet.</li> <li>2. That the intentions for developing a Corporate Investment Plan in order to establish a process for considering proposals for investment against the Corporate Plan Priorities and developing a prioritisation framework for</li> </ol>	<p><b><u>Cabinet 28 January 2022 minute 116 refers</u></b></p> <p><i>“Firstly, I would like to thank the Committee for the really positive and constructive approach they took to the scrutiny of the budgets. There was some challenging questions along with some really helpful discussions that support the development of the budgets.</i></p> <p><i>In terms of the issues raised by the Committee, comments are set out as follows taking each point in turn:</i></p> <p><b><i>In respect of the financial forecast and proposed General Fund budget position for 2022/23</i></b></p> <p>1) &amp; 2) As mentioned directly at the Committee’s meeting, this will form part of the emerging Corporate Investment Plan, which in turn will be supported by an existing budget to provide increased capacity in the right places to deliver against the Council’s ambitious agenda. Although the Corporate Investment Plan will be a ‘live’ and on-going process, the</p>	

investment over the coming year and into the medium term be welcomed and:

- a. That the schemes set out in the current reserves, provisions and one-off sums be reassessed as part of that Corporate Investment Plan process in order to avoid sums of money being allocated for schemes that are no longer to be pursued and thereby hampering investment in schemes that can deliver real benefit to the District;
- b. That, further to (a) above, the approvals to establish a reserve for a Residents Free Parking Scheme (£221K in reserves) and to allocate funds for a Clacton Town Centre Fountain (£159K as a one-off sum) be reversed immediately (as they are not required/being pursued) and the sums reallocated to fund the posts of 6 Community Ambassadors, 4 Street Rangers and 1 Technical/Administration (at a total cost of £352K) for 2022/23 with the remaining £28K from the released funds being ring-fenced to support training, equipment and supplies costs associated with those posts in 2022/23.

first phase is planned to be presented to Cabinet in February.

- a. The Committee's support for the Corporate Investment Plan is welcomed and I can confirm that it will take into account the current level of reserves and one-off amounts as highlighted by the Committee. In terms of the Committee's proposals for what the plan should include, additional comments against each further point raised are as follows:
- b. The Resident's Free Parking Reserve referred to by the Committee is no longer available as this was committed to the current cliff stabilisation works along Clacton and Holland that was agreed by Cabinet back in March 2021. However, the one-off funding for the posts referred to by the Committee has been identified within the overall GF budget presented later on the agenda.
- c. This commitment is already set out within the Council's Tourism Strategy and would therefore naturally form part of the Corporate Investment Plan approach going forward.
- d. As an existing strategy, actions to enhance / improve public conveniences would naturally form part of the Corporate Investment Plan. Funding would need to be considered within the Council's wider financial position as the business rates relief referred to has already been built into the base budget as part of delivering a sustainable budget and forecast going forward.

<p>c. That the Plan should identify a range of seafront enhancements, developed in conjunction with seaside communities (including where relevant Town/Parish Councils) on the basis that these are funded by an expansion of beach huts in those communities.</p> <p>d. That the Plan should deliver on the intentions of the Public Conveniences Strategy by improvements in those continuing facilities (particularly in view of the saving of £72,200 from the Government's backdating of business rate relief to the start of 2020/21 and the absence of business rates on those facilities since the Strategy was adopted).</p> <p>e. That the Plan clearly identifies how it will integrate with the priorities for investment through funding secured through the Community Infrastructure Levy (CIL) and the monitoring of the investment through that funding route.</p> <p>3. That progress with the procurement of the new cremators for the Weeley crematorium and the significant loss of income in 2021/22 and 2023 while the cremators are out of action, be monitored, very closely, and councillors</p>	<p>e. Although subject to a future decision, a Corporate Investment Plan would be expected to be an important and overlapping element of a Community Infrastructure Levy approach and would therefore be developed on that basis.</p> <p>Agreed, and as set out within the GF budget report later on in the agenda, the cost of the cremators is expected to be lower than initially expected which can provide a financial 'offset' against the loss of income.</p> <p>This echoes the similar comment that was raised when the Council's housing maintenance provider fell into administration several years ago. It was highlighted at the time that existing procurement processes do address this issue through a number of checks, such as the economic / financial standing of potential contractors, but it was recognised that it is impossible to completely remove this risk. However, as part of the new collaborative procurement arrangements with ECC, the issue will be revisited to identify if there are any changes that can be made to existing processes that add additional resilience against this risk.</p> <p>This will from part of the Corporate Investment Plan mentioned above, that is planned to be presented to Cabinet in February.</p> <p>The matter highlighted by the Committee will be raised with ECC.</p>	
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and the public be kept informed about the process.

4. That internal procurement processes be re-examined with a view to strengthen those processes and addressing the risk of failure by companies who are major suppliers to the Council (given recent example of the company maintaining the cremators and other examples in recent years).
5. That the planned events for the platinum Jubilee and associated funding for them, be approved as a matter of urgency.
6. That the problem of littering along the A120 be highlighted and the Council pursues with Essex County Council and Highways England, frequent cleaning of the road, and verges next to it, with waste bins that are suitable for the level of use be installed and maintained in the laybys between Ardleigh Crown and Harwich, so that this major route through the District is kept clean.

In respect of the Housing Revenue Account 2022/23

1. That, in respect of the Housing Revenue Account, stretch targets be introduced for void levels given the impact on the budget in lost rental income and Council Tax (including the proposed surcharge for empty homes being introduced for 2022/23) and the demand for housing

***In respect of the Housing Revenue Account 2022/23***

As previously highlighted, it is good to see void rates returning to more historic levels following a number of interventions and managed responses. In terms of a stretched target, we aim to reduce void rates to a minimum whilst recognising the need to undertake remedial work etc. before properties are relet. With that in mind, it would not necessarily be right to work towards an absolute target but more about keep driving the number down to a level that is both achievable and sustainable as measured against the current historic level of 2%.

As set out later on in the agenda, the HRA surplus for 2022/23 of £0.333m has been set aside within the capital programme to support the investment in existing tenant's homes, which will reflect the outcome of the proposed stock condition survey.

***In respect of the proposed highlight priorities for 2022/23***

I want to welcome the feedback from the Committee on the initial proposals for highlight priorities from 1 April 2022 and thank them for the time taken to consider those initial proposals. The feedback will be considered by Cabinet on 25 February alongside feedback from the Community Leadership Overview and Scrutiny Committee and the submitted views from the public and partners. I am aware that we have had over 160 responses to the online survey on this subject. It is only right and proper

that could be met by bringing void homes back into rental.

2. That the Council commences setting aside funds to meet the costs that will arise from the housing stock condition survey (albeit that the full extent of those sums is not yet known).

In respect of the proposed highlight priorities for 2022/23

1. That the Cabinet reassess its highlight priorities for 2022/23 and include in them, with appropriate budget and milestones or otherwise implement the following:
  - a. Progress with the various steps that will be part of the Stock Condition Survey to be undertaken in 2022/23 – in view of the important role the Council has as a major local landlord and the need to prepare for the implications of the Hackett review and revisions to the Decent Homes Standard.
  - b. Delivery of key elements of the emerging Sports and Leisure Strategy – given the need to take forward the range of actions to improve activity levels not just among those who are currently not active but also among those

that we look at priorities to highlight for 2022/23 on 25 February having considered all those responses and the feedback from the two Overview and Scrutiny Committees.

- who are moderately active and across all parts of the District.
- c. As part of the growing and Inclusive Economy Theme, Tourism Officers/ events proposed priority, include measures to increase the numbers and extend the percentage of visitors to the area that can (and do) stay overnight and thereby increase dramatically the spend locally by visitors.
  - d. In respect of the proposed priority of carbon reduction/climate action:
    - i. as and when initiatives are brought forward, details should be provided as to how the relevant carbon reduction measures affect the Council and its partners financially (and is there a consequence for job numbers/skills of the individual measures).
    - ii. the proposals for Electric Vehicle charging points across the District be worked up and the consequential budgetary issues for the Council be established and shared widely.

<p><b><u>SCRUTINY OF JOINT USE FACILITIES OPTIONS</u></b></p> <p><b><u>RESOURCES &amp; SERVICES OVERVIEW AND SCRUTINY COMMITTEE held on 13 December 2021 Minute 45 refers</u></b></p> <p>After an in-depth discussion it was <b>RECOMMENDED</b> to Cabinet that:</p> <p>a) the proposal to cabinet in the report to it on the joint use sports facilities at Brightlingsea and Harwich is placed on hold (and appropriate steps taken to facilitate this status quo continuing), to allow the proposal to be considered:</p> <p>(i) within the context of the councils emerging Sports Facility Strategy (due to be published in March 2022); and</p> <p>(ii) in conjunction with the future intentions of the Sigma Trust (which are, as yet, unknown).</p> <p>b) It adopts the above as it will allow an all encompassing scrutiny of the future provision of Council sports facility provision and, as the Joint Use Facilities Budget is not to be immediately reallocated, there is no immediate need for this decision to be implemented.</p>	<p><b><u>Cabinet 17 December 2021 (Minute 100 refers)</u></b></p> <p>It was moved by Councillor Porter, seconded by Councillor McWilliams and:- RESOLVED that Cabinet –</p> <p>(a) notes that the Joint Use Agreements between the Council and the Sigma Trust for the Harwich and Brightlingsea Sports Centres end on 31 December 2021;</p> <p>(b) agrees to the provision of transitional support from existing resources, for up to three months, to extend the community use of the facilities where possible;</p> <p>(c) invites representatives from the relevant Town Councils and the Sigma Trust to join an engagement group to meet during the transition period to work through the operations of providing community use from the facilities;</p> <p>(d) considers the development of the leisure and sports offer across the District through the Corporate Plan and emerging strategies; and</p> <p>(e) welcomes the opportunity for the Resources and Services Overview and Scrutiny Committee to provide an input into the work identified in (d) above over the coming weeks with the Portfolio Holder for Leisure and Tourism and officers.</p>	

<p>[Note: In respect of appropriate steps in the above recommendation it was agreed that this shall include approaching the Sigma Trust on the issue, discussing the proposal and agreeing the extension of the agreement should the Sigma Trust agree to this.]</p>		
<p><b><u>SCRUTINY OF ENFORCEMENT</u></b></p> <p><b><u>RESOURCES &amp; SERVICES OVERVIEW AND SCRUTINY COMMITTEE held on 1 November 2021 Minute 33 refers</u></b></p> <p>After a short discussion it was <b>RESOLVED TO RECOMMENDED TO CABINET</b> that:</p> <ol style="list-style-type: none"> <li>1. the protection of trees on land to be developed be considered with the view to seeking to prevent a loss of trees in sites that are approved for development,</li> <li>2. Essex County Council be requested to plant a tree for each highway or other tree removed by it as close as possible to the site of the removed tree,</li> <li>3. the Council looks at, in conjunction with Ward Councillors, the reintroduction of Perspex lamp post signs to reinforce the message about not dog fouling and the penalty for those that allow their dogs to foul,</li> <li>4. the Council discuss again the relative advantage of deploying covert cameras as part of enforcement, particularly for those specific areas where there is reoffending, in order to identify those offenders,</li> </ol>	<p><b><u>Cabinet 17 December 2021 (Minute 96 refers)</u></b></p> <p>The Cabinet had before it the response of the Environment &amp; Public Space Portfolio Holder thereto as follows:-</p> <p>“As the portfolio holder under whose remit most of the recommendations fall I acknowledge that they are all issues that contribute to the corporate plan priority of Effective Enforcement and Regulation. I shall therefore be discussing the recommendations with the relevant officers such that should they be accepted by Cabinet we can either implement or explore further with other agencies as appropriate.”</p> <p>Having considered the recommendations of the Resources and Services Overview &amp; Scrutiny Committee, together with the response of the Environment &amp; Public Space Portfolio Holder thereto:-</p> <p><b>RESOLVED</b> that the recommendations made by the Resources and Services Overview &amp; Scrutiny Committee be noted and that the response of the Environment &amp; Public Space Portfolio Holder thereto be endorsed.</p>	



<p>5. the legal position be considered on the responsibility of those who sell fast food for litter that comes from the packaging provided by those who sell fast food,</p> <p>6. the reasoning why there have been no FPN's issued in respect of breaches of the PSPO, dog fouling, fly-tipping and littering be shared with the Committee,</p> <p>7. the Council uses social media and the press to make a push to highlight our Community Ambassadors, ASB case officer and Town Centre Officer, the powers they have and the tickets, fines they can issue.</p>		
<p><b><u>SCRUTINY OF VOIDS</u></b></p> <p><b><u>RESOURCES &amp; SERVICES OVERVIEW AND SCRUTINY COMMITTEE held on 15 July 2021 Minute 15 refers</u></b></p> <p>The Committee Recommended to Cabinet that:</p> <p>(1) the resources available for the Housing Allocations Service of the Council be reviewed in order to ensure that it is able to deliver the rapid response and excellent customer service to those on the Housing Register, and those applying, and thereby contribute further to reducing the average time Council Homes remain untenanted by moving all paper work to a digital format.</p>	<p><b><u>Cabinet 12 November 2021 (Minute 74 refers)</u></b></p> <p>The Cabinet had before it the response of the Housing Portfolio Holder thereto as follows:-</p> <p><i>"I would like to thank the Committee for their comments. To reply specifically to the points made:</i></p> <p><i>1. Since the last meeting of the Committee the allocations team has been working hard to allocate available properties and I am pleased to be able to advise that at the time of writing there are no general purpose properties available to let that are not allocated or subject to offer to prospective tenants. I would like to particularly mention the Housing Solutions and Allocations Manager, the Senior Housing Solutions and Allocations Officer</i></p>	<p>The Chairman of the Committee followed up the decision of Cabinet on 12 November to commented/asked as follows:</p> <p>1. The addressing of the housing voids allocation delays is welcome and the Portfolio Holder's expectations that the position on turnaround of general purpose properties will be maintained is noted with pleasure.</p>

<p>(2) while a selection of individuals on the Housing Register are waiting for adapted homes and we should rightly seek to achieve the best match, where possible, this should not be pursued to the extent that individual properties remain untenanted for long periods of time due to infrequent offers to those on the Register and in need of housing.</p> <p>(3) the temporary measures introduced in 2021 to control expenditure in year on improvements to void Council Homes be continued going forward (as such if the kitchen is functional and efficient to maintain it will not be replaced only for the reason of upgrading it).</p>	<p><i>and the team's apprentice and thank them for the work that has been done to achieve this. Looking into the future the team is presently implementing a new software package which will make the process easier for the team and I hope and expect that this will allow the team to maintain the position that has been achieved.</i></p> <p>2. <i>The team have reviewed processes internally as mentioned and rebalanced the allocations process to give a stronger emphasis on allocating properties at a higher frequency than on perfectly matching any adaptations present to prospective tenants.</i></p> <p>3. <i>The nature of works carried out at properties has been severely cut back for timing and financial reasons. It may be advantageous to review that as the position is regularised into the future, time and financial constraints may allow a winding back of some of the control measures.</i></p>	<p>2. The adoption of this rebalanced approach is much appreciated and positive step.</p> <p>3. The continuation, longer term, of measures that mean more work is undertaken in occupied properties rather than delaying re-occupation is still something the Committee urges as part of the strategic approach to maximizing occupancy rates and minimizing void periods. This approach should also mean those properties most in need of improvements eg to kitchens are addressed first rather than those which happen to become void.</p>
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<p>(4) the IT solutions for the separate sections of the Council dealing with Housing Allocations and Council Home repairs and maintenance be enhanced so that there is a shared resource that can support the council with a range of data that the current separate systems were unable assist efficiency of the Council as a whole.</p> <p>(5) a more active and purposeful approach be undertaken than at present in respect of the recharging of former tenants who had left items to be removed or otherwise in a condition requiring remedial/repair works and that these charges be linked from commencement with any debts for unpaid rents by those tenants in order to assist an efficient recovery process.</p> <p>(6) the current 14 month trial in respect of an in house team to undertake Council House repairs, be actively reviewed to ensure opportunities are taken during that trial, to support skills development and recruitment and retention measures enhancement (including if appropriate market forces enhancements for certain specialist skills and attraction of those with relevant accreditation to work for the Council; maybe part-time).</p> <p>(7) the Portfolio Holder for Housing be encouraged to establish a Housing</p>	<p><i>4. The teams are working with a shared spreadsheet at present. They also have separate specialist software for each. I agree that a link between the two packages would be a useful area for future development.</i></p> <p><i>5. I agree that once the position on void properties overall is dealt with a greater emphasis on recovery of costs would be appropriate, potentially including external debt recovery services. I think however that it is important to remember that former tenants can sometimes be untraceable or unable to pay any debts. A proportionate response will be required.</i></p> <p><i>6. I understand that Mr White's comments at the Committee's meeting were intended to highlight the potential issues with the recruitment of specialist tradespeople such as electricians and gas fitters. The limited duration of the trial period is also a consideration in the attractiveness of the team to potential tradespeople. The team is recruiting at the moment and depending on the outcome measures such as market forces could be applied.</i></p> <p><i>7. I have established a pattern of fortnightly meetings with my colleague the Portfolio</i></p>	<p>4. It is great to hear that the various service areas are sharing data to improve service delivery. Whether a spreadsheet is the best IT solution is something the Committee would ask is reviewed to ensure this information can continue the current improvements.</p> <p>5. The Committee believes that tough measures need to be taken with problem tenants and former tenants and pursuing those who damage properties should be pursued; otherwise the associated costs fall on good honest tenants who abide by the rules.</p> <p>6. The inclusion in the trial, and for the future, of measures to secure specialist tradespeople is great news.</p> <p>7. The formalization of the meetings to which the Portfolio</p>
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<p>Working Party to continue the focus on Housing Voids and the issues considered in the enquiry by this Committee (including those reflected in these recommendations).</p> <p>(8) an appropriate Key Performance Indicators be developed around timescales for untenanted Council Homes to be offered and re-tenanted, the undertaking of repair/ refurbishment of Council Homes and recovery of costs incurred due to the condition of properties once vacated by former tenants etc and shared with Councillors together with periodic detail of achievement against those Indicators.</p> <p>(9) proposals for a stock condition survey be drawn up and consider the benefits to the Council in identifying issues with the Council's Housing Stock and thereby assist it to improve its plan for expenditure through the Housing Revenue Account in the short, medium and longer term.</p>	<p><i>Holder for Finance and Governance, Chief Executive, Corporate Director and Assistant Directors to monitor progress.</i></p> <p>8. <i>The group above has established performance measures. The teams are currently adapting the spreadsheet and records seeking to calculate them efficiently:</i></p> <p><i>For publication:</i></p> <ul style="list-style-type: none"> <li>• <i>Quarterly financial void position – income lost and %</i></li> <li>• <i>Quarterly void average time from date void to date re-let</i></li> </ul> <p><i>For internal monitoring only: the group has requested a small number of indicators focussing on monthly turnover of properties, number of long term voids, turn-around times and costs.</i></p> <p>9. <i>I have asked the teams to investigate the feasibility of a stock condition survey. I am aware of overspends on repairs in the last two years and the need for investment in energy efficiency and other programme items. The potential for expenditure on surveys needs to be considered against the need for direct investment in the stock. A balance has to be struck and I propose to make a decision on a stock survey when the pros and cons are reported."</i></p>	<p>Holder refers into a Working party and inclusion of additional Members of the Council in these meetings, remain something the Committee encourages.</p> <p>8. The Committee looks forward to receiving the wider group of performance indicators referred to together with the underpinning actual numbers that generate those indicators. It will be good to know when these will be available for the year 2021/22 to date. To facilitate this process, the Committee does not need to receive these at a formal meeting; instead a briefing paper with the indicators and underpinning actual numbers.</p> <p>9. A housing stock condition survey is something the Committee encourages the Portfolio Holder to adopt within a strategic approach to the Council's Housing Stock. The Government's Charter for social housing will add to the Council's obligations to its tenants and a stock survey will prepare the</p>
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	<p>Having considered the recommendations of the Resources and Services Overview &amp; Scrutiny Committee, together with the response of the Housing Portfolio Holder thereto:-</p> <p>It was moved by Councillor P B Honeywood, seconded by Councillor G V Guglielmi and:-</p> <p><b>RESOLVED</b> that the recommendations made by the Resources and Services Overview &amp; Scrutiny Committee be noted and that the response of the Housing Portfolio Holder thereto be endorsed.</p>	<p>Council for the introduction of those further obligations.</p>
<p><b><u>SCRUTINY OF THE SEAFRONT SERVICES</u></b></p> <p><b><u>RESOURCES &amp; SERVICES OVERVIEW AND SCRUTINY COMMITTEE held on 20 September 2021 Minute 23 refers</u></b></p> <p>The Committee Recommended to Cabinet that:</p> <p>a) where observation reveals cliff slippages, all communication with Beach Hut Licensees in respect of Cliff Stabilisation and safety, is consistently shared with the relevant District Ward Councillors; and</p>	<p><b><u>Cabinet 12 November 2021 ( Minute 72 refers)</u></b></p> <p>The Cabinet had before it the response of the Leisure &amp; Tourism Portfolio Holder thereto as follows:-</p> <p><i>“I would like to thank the Committee for their comments. To reply specifically to the points made:</i></p> <p>1. <i>I entirely agree with the idea of keeping ward councillors fully involved. I know that the officers involved in the beach huts service specifically already seek to keep ward councillors involved in decisions. I have asked that they redouble their efforts in this regard and hope that there are even fewer exceptions to this good practice in the future.</i></p>	<p>The Chairman of the Committee followed up the decision of Cabinet on 12 November to commented/asked as follows:</p> <p>a) The action of the Portfolio Holder to encourage greater consistency in delivery is appreciated.</p>

<p>b) the undertaking of a survey of cliff vulnerability across the 26 kilometres of coast line for which this is responsible and beach levels in the 23 bays created in 2013/14 in the Clacton-on-Sea and Holland-on-Sea areas be undertaken as an imperative piece of work in the next few months and thereby address the concerns raised by the Committee on 22 June 2020 (Minute 62 refers) and on 21 September 2020 (Minute 85 refers).</p>	<p>2. <i>Past studies on the Holland-on-Sea cliffs have been carried out at some expense by a large engineering company. It's unrealistic to expect to be able to completely predict the location and extent of future cliff failures. That's because the cliffs tend to have naturally formed with a limited factor of safety and failures caused by changing factors outside of the Council's, or anyone's, control. I don't think that it is viable to commission further surveys of this kind. However, the Coastal Manager is working with a local engineer with regard to the conduct of a series of visual inspections and some analysis that will give us greater insight into the stability of the main cliffs in the District, at a cost that can be accommodated. I have asked that the findings are reported back to me when completed.</i></p> <p>3. <i>The District Council has funded and begun a significant cliff stabilisation project at Holland-on-Sea this year. The work will be completed during the winter, in time for next year's season. This project has significantly affected the Council's reserves. It is my view that the Council cannot itself afford to address future cliff issues in isolation. I have requested further investigations and advice on the Council's liability for cliff work and the extent to which external funding can be called upon to assist."</i></p>	<p>b) The Committee was not suggesting an expensive survey but seeking to take forward the suggestion made to the meeting that a visual survey by officers of the Council could be possible. On this basis the Committee welcomes fully the intention of such a visual survey as part of the Council's consideration of risks going forward and its implications for budgets in the short, medium and longer term.</p> <p>c) The Committee would welcome receiving a briefing on the further investigations and advice on the Council's liability for cliff work and the extent to which external funding can be called upon referenced by the Portfolio Holder. Is there a timetable for these investigations/advice to be undertaken/received?</p>
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	<p>Having considered the recommendations of the Resources and Services Overview &amp; Scrutiny Committee, together with the response of the Leisure &amp; Tourism Portfolio Holder thereto:-</p> <p>It was moved by Councillor Porter, seconded by Councillor McWilliams and:-</p> <p><b>RESOLVED</b> that the recommendations made by the Resources and Services Overview &amp; Scrutiny Committee be noted and that the response of the Leisure &amp; Tourism Portfolio Holder thereto be endorsed.</p>	
<p><b><u>SCRUTINY OF THE SPORT AND LEISURE SERVICE</u></b></p> <p><b><u>RESOURCES &amp; SERVICES OVERVIEW AND SCRUTINY COMMITTEE held on 20 September 2021 Minute 22 refers</u></b></p> <p>The Committee Recommend to Cabinet:</p> <p>to restate the Committee’s request that an updated draft District-wide Leisure Strategy be brought forward as speedily as possible for consultation and that the Strategy should seek to enable a fresh direction to the delivery of leisure facilities and address the issues facing the District; including encouraging people to progress from being fairly active to active and from inactive to fairly active and the provision for those with disabilities.</p>	<p><b>Cabinet 12 November 2021 ( Minute 73 refers)</b></p> <p>The Cabinet had before it the response of the Leisure &amp; Tourism Portfolio Holder thereto as follows:-</p> <p><i>“I would like to thank the Committee for proposing a fresh approach, and to commend staff for implementing it in a way that encourages more activity, including:-</i></p> <ul style="list-style-type: none"> <li>• <i>£617,000 invested in Clacton Leisure Centre, upgrading changing rooms, sauna, LED lighting and the air handling unit in the health suite, and new wetside changing rooms, to complete by Christmas;</i></li> <li>• <i>£250,000 allocated to a new Clacton Skatepark to be completed next Summer;</i></li> </ul>	<p>The Chairman of the Committee followed up the decision of Cabinet on 12 November to commented/asked as follows:</p> <p>The response does not discount the value of an updated strategy or suggest that it is being prepared. Could this be clarified for the Committee as the Committee believes a strategic approach is needed o leisure and sport provision locally.</p>

	<ul style="list-style-type: none"> <li>• £670,000 from ECC and the Football Foundation to fund and install a 3G football pitch at Clacton; and</li> <li>• £30,000 to support up to 120 people on a 12 week GP referral scheme to TDC leisure facilities.”</li> </ul> <p>Having considered the recommendation of the Resources and Services Overview &amp; Scrutiny Committee, together with the response of the Leisure &amp; Tourism Portfolio Holder thereto:-</p> <p>It was moved by Councillor Porter, seconded by Councillor McWilliams and:-</p> <p><b>RESOLVED</b> that the recommendations made by the Resources and Services Overview &amp; Scrutiny Committee be noted and that the response of the Leisure &amp; Tourism Portfolio Holder thereto be endorsed.</p>	
<p><b><u>USE OF SECTION 106 MONIES</u></b></p> <p><b><u>RESOURCES &amp; SERVICES OVERVIEW AND SCRUTINY COMMITTEE held on 15 July 2021 Minute 16 refers</u></b></p> <p>After a detailed discussion the Committee <b>RESOLVED:</b></p> <p>1. To the extent that it is not happening at present, details of the proposed</p>	<p><b><u>Cabinet on 8 October 2021 (Minutes 61 refers)</u></b></p> <p>“Cabinet had before it the response of the Portfolio Holder for Corporate Finance &amp; Governance thereto which was as follows:-</p> <p><i>“Taking each point in turn, my comments are as follows:</i></p> <p>1) <i>Agreed - This will be reflected in future decision making processes, where the</i></p>	<p>The Chairman of the Committee followed up the decision of Cabinet on 12 November to commented/asked as follows:</p> <p>1. The action of the Portfolio Holder in ensuring Ward Councillors are consulted is appreciated.</p>



<p>schemes using S106 funds in a particular ward be advised as a routine to the local Ward Councillor(s) and consideration be given to the views expressed by the Ward Councillor(s) on the proposed scheme before and decisions are taken to implement the scheme.</p> <p>2. That, for those parts of the District that are parished, the relevant Town or Parish Council be advised about S106 funds that had been secured and whether they could bid for schemes to be funded or identify schemes for officers to consider.</p> <p>3. That, for those parts of the District that are un-parished, the locality descriptor should be the relevant District Ward rather than ‘Clacton’ so as to improve the understanding of the figures shown for that area.</p> <p>4. That an annual statement be made on the amounts of monies received in S106 funds, the total sum held by the Council in S106 funds and the sums spent on schemes in that year against the common obligations of:</p> <ul style="list-style-type: none"> <li>• Public open space</li> <li>• Affordable Housing</li> </ul>	<p><i>views of the ward councillor will be required before the associated decision can be finalised and published.</i></p> <p><i>2) Existing processes already provide a proportionate response to the issue raised, as the information is published on the Council’s website where Town and Parish Council can access it on a self-service basis rather than having to introduce a further layer of unnecessary administration. However we can consider further sign-posting support / opportunities in future.</i></p> <p><i>3) &amp; 5) Agreed – both points raised will be addressed via the associated review by the S151 officer.</i></p> <p><i>4) Similar to the response to point 2) above, existing processes already provide this information which will be enhanced in future years by the commitments made above.”</i></p> <p>Having considered the recommendations submitted by the Resources and Services Overview &amp; Scrutiny Committee, together</p>	<p>2. The Committee would welcome know what additional support/opportunities for sign posting will be introduced so that it can consider the effectiveness of these and support proportionate responses to this issue.</p> <p>3. The commitments here are very much appreciated and the Committee would appreciate understanding further the timescales that apply to the review to improve the information and its usability.</p> <p>4. As part of the review by the S151 Officer the Committee would encourage an opportunity to look again at providing the summaries requested for Councillors rather than having to produce such summaries in a reactive way to requests from this Committee.</p>
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<ul style="list-style-type: none"> <li>• Education</li> <li>• Highways</li> <li>• Town centre Improvements</li> <li>• Health</li> </ul> <p>5. To note the commitment if the Council's Assistant Director for Finance and IT that the S106 spreadsheet publicly available on the Council's website would be amended to include commitments so that the sums shown are clear and complete.</p>	<p>with the response thereto of the Portfolio Holder for Corporate Finance &amp; Governance:-</p> <p>It was moved by Councillor G V Guglielmi, seconded by Councillor McWilliams and:-</p> <p><b>RESOLVED</b> that the recommendations made by the Resources &amp; Services Overview and Scrutiny Committee be noted and that the response of the Corporate Finance &amp; Governance Portfolio Holder in response thereto be endorsed”.</p>	
<p><b><u>TOURISM STRATEGY FOR TENDRING</u></b></p> <p><b><u>RESOURCES &amp; SERVICES OVERVIEW AND SCRUTINY COMMITTEE held on 24 May 2021 Minute 6 refers</u></b></p> <p>The Committee <b>RESOLVED</b> to Recommend Cabinet:</p> <ul style="list-style-type: none"> <li>• To consider the opportunities for working in partnership with local businesses prioritising such services as hotels/bed and breakfast operators to encourage visitors participating/attending or visiting events in the District to stay locally and use the services of those local businesses (Potentially with discounts offered by those businesses).</li> <li>• To harness opportunities to those attracted to specific places/events</li> </ul>	<p><b><u>Cabinet on 17 September 2021 (Minutes 38 refers)</u></b></p> <p>“Cabinet had before it the response of the Portfolio Holder for Leisure &amp; Tourism thereto which was as follows:-</p> <p><i>“I would like to thank the Committee for its views and where possible, suggestions will be built into the work programme for the delivery of the strategy. Further to this, I would suggest the Committee set up task and finish groups to look in detail at how some of the suggestions could be delivered in practice. In particular, the carbon offsetting of the Clacton Airshow and how further improvements can be made to improve cleanliness. I look forward to seeing the results of the in-depth scrutiny by the Committee in these areas and welcome further</i></p>	<p>The Chairman of the Committee followed up the decision of Cabinet on 12 November to commented/asked as follows:</p> <p>The commitment to look to adopting the recommendations from the Committee is appreciated. The Committee will seek an update on progress with them in its work programme for 2022/23 on the basis that a review of delivery against the strategy is an enquiry for the Committee.</p>

<p>locally to be supported to revisit by sharing other places/events locally including those using the book of Holland Ferry, creating a dedicated visit Tendring website with the separate charms of the District can be brought together, using QR codes to encourage visits to such a website and to local heritage sites.</p> <ul style="list-style-type: none"> <li>• To take additional measures to improve the cleanliness of the District including messaging around “Respecting the district by using the area responsibly” through education encouragement and enforcement to ensure visitors are encouraged back rather than being putt-off by unsightly rubbish and over full bins.</li> <li>• To consider again the previous recommendation (minute 87 of 21 September 2020 refers) for consistent and common, highly visible branding of events and facilities provided/supported by the council to ensure that those attending those events/facilities are made aware of the Councils role in producing/supporting the same.</li> <li>• To examine measures to offset the carbon footprint of the Clacton Air Show, which uses over 100,000 litres of Jet Fuel and generates 275 tonnes of CO2, including the options perused by the Bournemouth Air Festival</li> </ul>	<p><i>thorough scrutiny that results in an improved strategy.”</i></p> <p>Having considered the recommendations submitted by the Resources and Services Overview &amp; Scrutiny Committee, together with the response thereto of the Portfolio Holder for Leisure &amp; Tourism:-</p> <p>It was moved by Councillor Porter, seconded by Councillor G V Guglielmi and:-</p> <p><b>RESOLVED</b> that the Resources &amp; Services Overview and Scrutiny Committee be thanked for the views submitted and that the comments of the Portfolio Holder in response thereto be endorsed”.</p>	
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whereby trees were planted for each tonne of carbon used at the Air Show.

- To note the intention of the Portfolio Holder for Economic Growth and Leisure to consider promoting details of bridleways that traverse the District.

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# AGENDA ITEM 7

## RESOURCES AND SERVICES OVERVIEW AND SCRUTINY COMMITTEE 7 FEBRUARY 2022

Item	Date of Enquiry	Relevant Corporate Plan Theme/Annual Cabinet Priority	Information to be provided in advance	Those to be invited to attend	Articulated value of undertaking the review
<p><b><u>Joint Panel with Community Leadership Overview and Scrutiny Committee</u></b>            Carbon Neutral by 2030. The assessment of measures to progress towards the policy unanimously agreed by Full Council and adopted into the Council's Policy Framework. How will these carbon reduction measures affect the Council and its r partners financially (and is there a consequence for job numbers/skills of the individual measures)?</p>	<p><b>Scoping Document to be produced</b></p>	<p><b>Delivering High Quality Services/            A7 - Carbon Neutral by 2030</b></p>	<p>A copy of the approved Plan            The papers considered by the Climate Change Portfolio Holder's Working Party that oversaw the development of the Plan. The Cabinet's approved Key Actions for 2021/22 to deliver elements of the Plan in that year. Performance detail against the Cabinet's Key Actions. Details of Carbon Neutral measures/plans adopted by Parish and Town Councils in the District.</p>	<p>Tim Clarke, Assistant Director Relevant representatives from Parish and Town Councils</p>	<p>To support delivery against the Plan in the most appropriate way that takes account of the wider implications of carbon neutral measures and to look at how we can work with our partners to pursue the wider objectives of encouraging carbon neutrality locally.</p>

<p><b><u>Joint Panel with Community Leadership Overview and Scrutiny Committee</u></b>  Post COVID Regrowth Town Centres, Supporting them to survive and thrive (adapting to the post covid uses by residents and visitors) and investment into those Town Centres. Revisit Tendring4Growth and see when and where the money is being spent. Back 2 Business-joined up thinking of skills, jobs and enterprise, in short medium and long term goals. Progress with the previously discussed Business round table proposal. The prioritisation of the funded projects and initiatives.</p>	<p><b>Scoping Document to be produced</b></p>	<p><b>Building Sustainable Communities for the Future/ B6 - Effective planning policies and B3 - Vibrant Town Centres</b></p> <p><b>A Growing and Inclusive Economy/D2 - Support existing businesses</b></p>	<p>The Council's relevant policies and strategies (including Tendring4Growth). Copies of relevant bids; such as for the Government's Towns Fund  The Cabinet's approved Key Actions for 2021/22 to deliver 'back to business'/business support in that year. Performance detail against the Cabinet's Key Actions. Details of occupancy, footfall and other measures of the vibrancy of the District's economy</p>	<p>Gary Guiver, Assistant Director</p> <p>Mike Carran, Assistant Director</p>	<p>To support delivery against the approved Plans/Strategies in order to maximise the benefit to the local economy and to look at how we can work with our partners to achieve this.</p>
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Leisure Facilities Joint Use Report for Cabinet	13 December 2021				
Q2 Delivery Report	13 December 2021				
<b>Budget scrutiny – 12 January 2022</b>					

<p>Celebrating the Area's Heritage – what is being done, how much money the Council is investing in this and what are the outcomes of that investment.</p>	<p>7 February 2022</p>	<p><b>A Growing and Inclusive Economy/ D4 - Promote Tendring's tourism, cultural and heritage offers</b></p>	<p>The Council's Heritage Strategy and action plans. The Strategy was adopted by decision of the Leader on 24 April 2020</p> <p>Details of budgets and performance/output indicates over the last five years.</p> <p>Heritage and Conservation Area Planning Guidance and its application for traditional farm buildings, conservation areas and listed buildings</p>	<p>Cllr. Alex Porter, Portfolio Holder Mike Carran, Assistant Director Gary Guiver, Assistant Director</p>	<p>To examine the Strategy and how it has been implemented since its adoption and the local projects identified in the Strategy. This will inform the Committee as to whether any recommendations need to be submitted to Cabinet on the Strategy and/or its implementation.</p>
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<p>To examine the Council’s communications strategy – using different media, utilising technology efficiently, assessing the impact of communication</p>	<p><b>To be allocated</b></p>	<p><b>Delivering the Council’s Vision</b></p> <p><b>Delivering High Quality Services</b></p>	<p>The Strategy and details of key campaigns          Details of the expenditure on communications over the past five years          Analysis of communication activity as to the reach, understanding and action based on the messages          Details of service user communications from across the Council (with details of frequency and examples)          Marketing opportunities and those implemented for key services</p>	<p>Cllr. Carlo Guglielmi, Deputy Leader and Portfolio Holder          Anastasia Simpson, Assistant Director</p>	<p>To appreciate the underlying elements of the Council’s communications approach and the opportunities for developing these to address the information needs of residents and service users.</p>
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To be determined	<b>23 May 2022</b>	To be determined	To be determined	To be determined	To be determined
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<p>Disabled Facilities Grants –progress with the measures previously agreed and the occupational therapist support capacity to assist in the assessment and design of adaptations?</p>	<p style="text-align: center;"><b>To be allocated</b></p>	<p><b>Strong Finances and Governance/Use assets to support priorities Community Leadership Through Partnerships/E2 – Health and Wellbeing-for effective services and improved public health</b></p>	<p>Details of the spend and numbers of applications received and processed, time span from receipt of application to payment of grant/decision to refuse in each of the last five years. Demographic details of the population of the District and any other indicators of latent demand. Details of the communications plan to bring the detail of the scheme to the attention of those in need.</p>	<p>Cllr. Paul Honeywood, Portfolio Holder Tim Clarke, Assistant Director Representatives of Essex County Council' Occupational Health Service who assess applications Representatives of community groups who represent those most likely to require/use facilities funded by these grants.</p>	<p>To look at this element of the service provided to local residents and to assess whether the Cabinet should be recommended to take action in relation to this service</p>
<p><b>ENQUIRIES TO BE UNDERTAKEN THROUGH JOINT PANELS WITH THE RESOURCES AND SERVICES OVERVIEW AND SCRUTINY COMMITTEE</b></p>					
<p><b>Item</b></p>	<p><b>Date of Enquiry</b></p>	<p><b>Relevant Corporate Plan Theme/Annual Cabinet Priority</b></p>	<p><b>Information to be provided in advance</b></p>	<p><b>Those to be invited to attend</b></p>	<p><b>Articulated value of undertaking the review</b></p>

<p><b><u>Joint Panel with Community Leadership Overview and Scrutiny Committee</u></b> Carbon Neutral by 2030. The assessment of measures to progress towards the policy unanimously agreed by Full Council and adopted into the Council's Policy Framework. How will these carbon reduction measures affect the Council and its r partners financially (and is there a consequence for job numbers/skills of the individual measures)?</p>	<p><b>Scoping Document to be produced</b></p>	<p><b>Delivering High Quality Services/ A7 - Carbon Neutral by 2030</b></p>	<p>A copy of the approved Plan The papers considered by the Climate Change Portfolio Holder's Working Party that oversaw the development of the Plan. The Cabinet's approved Key Actions for 2021/22 to deliver elements of the Plan in that year. Performance detail against the Cabinet's Key Actions. Details of Carbon Neutral measures/plans adopted by Parish and Town Councils in the District.</p>	<p>Tim Clarke, Assistant Director Relevant representatives from Parish and Town Councils</p>	<p>To support delivery against the Plan in the most appropriate way that takes account of the wider implications of carbon neutral measures and to look at how we can work with our partners to pursue the wider objectives of encouraging carbon neutrality locally.</p>
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<p><b><u>Joint Panel with Community Leadership Overview and Scrutiny Committee</u></b>          Post COVID Regrowth Town Centres, Supporting them to survive and thrive (adapting to the post covid uses by residents and visitors) and investment into those Town Centres. Revisit Tendring4Growth and see when and where the money is being spent. Back 2 Business-joined up thinking of skills, jobs and enterprise, in short medium and long term goals. Progress with the previously discussed Business round table proposal. The prioritisation of the funded projects and initiatives.</p>	<p><b>Scoping Document to be produced</b></p>	<p><b>Building Sustainable Communities for the Future/ B6 - Effective planning policies and B3 - Vibrant Town Centres</b></p> <p><b>A Growing and Inclusive Economy/D2 - Support existing businesses</b></p>	<p>The Council's relevant policies and strategies (including Tendring4Growth). Copies of relevant bids; such as for the Government's Towns Fund          The Cabinet's approved Key Actions for 2021/22 to deliver 'back to business'/business support in that year. Performance detail against the Cabinet's Key Actions. Details of occupancy, footfall and other measures of the vibrancy of the District's economy</p>	<p>Gary Guiver, Assistant Director</p> <p>Mike Carran, Assistant Director</p>	<p>To support delivery against the approved Plans/Strategies in order to maximise the benefit to the local economy and to look at how we can work with our partners to achieve this.</p>
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## WORK UNDERTAKEN

ITEMS		Relevant CP	Information received.	Those who attended
Budget Scrutiny	12 January 2022	<p><b>Strong Finances and Governance/Effective and positive Governance</b></p>	<p>The Committee received information on the updated financial forecast and proposed budget position for 2022/23; and</p> <p>(1) the Housing Revenue Account (HRA) Budget for 2022/23 including the movement in HRA Balances, the level of fees and charges for 2021/22 and the HRA Capital Programme.</p> <p>This enquiry considered the above in the light of the Council's Medium Term Financial Strategy and its Treasury Strategy.</p> <p>The Committee's enquiry was assisted by the Leader and individual Cabinet Members who also outlined the Cabinet's initial highlight priority actions for 2022/23 and the synergy of those with the proposed Budget for 2022/23. A number of officers also supported the enquiry.</p> <p>The enquiry was conducted through a private evidence gathering stage on 5 January 2022 followed by a public meeting during the day of 12 January 2022.</p>	<p>Councillors, Stock, Guiglielmi, Porter, Honeywood, Newton and Talbot.</p>

<p>Leisure Facilities Joint Use Report for Cabinet</p>	<p>13 December 2021</p>	<p><b>Delivering High Quality Services</b></p> <p><b>Strong Finances and Governance/Effective and positive Governance</b></p> <p><b>Community Leadership Through Partnerships/Health and wellbeing - for effective services and improved public health</b></p>	<p>The report outlined that the Council's own facilities at Dovercourt and Walton had been subject to investment over recent years and a refurbishment was close to completion at Clacton Leisure Centre. The Joint Use Facilities also required investment and Cabinet would need to consider the viability of investing in facilities which the Council did not own. That should also be considered in the context of longer term investment requirements for the three facilities under the Council's ownership at Clacton Leisure Centre (CLC), Dovercourt Bay Lifestyles (DBL) and Walton on the Naze Lifestyles (WONL).</p>	<p>Councillors G Guiglielmi (Deputy Leader), Porter (Portfolio Holder for Leisure and Tourism)</p>
<p>Waste</p> <p>(1) Specifically waste material that was generated in connection with the Waste Transfer Station and occurs along the A12 and A133.</p> <p>(2) Public Litter bin provision (determination of such sites and gaps)</p>	<p>1 November 2021</p>	<p><b>Delivering High Quality Services/Minimise waste: Maximise recycling and Public spaces to be proud of in urban and rural areas</b></p>	<p>No debate was had at the meeting and it was decided to create a task and finish group to tackle the subject</p>	<p>Cllr. Michael Talbot as Portfolio Holder Andy White, Assistant Director Jon Hamlet, Head of Service</p>

<p>in provision), replacing damaged bins, bin emptying schedules and rotas. How will that provision accommodate increased litter due to increased visitor numbers during the usual tourism season and outside of that season (where popularity is increasing)?</p> <p>Recycling bring sites – looking at previously discussed improvements and progress with these to ensure such sites are accessible, known about, the adequacy of the range of opportunities to recycle, the cleanliness of those sites and the recording of usage/provision of</p>				
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<p>additional capacity.(4) Progress with increasing the recycling levels from residents.</p>				
<p>TDC Enforcement in the district, it included: (1) Waste, Fly tipping, Littering, Abandoned cars and abandoned dogs enforcement (2) Environmental Protection Nuisances - Noise, odour, bonfires, pests and light pollution enforcement (3) Private sector Housing (private landlords) as well as Caravan parks and camp sites) enforcement (4) Food, Health and Safety, skin piercing operators, animal licensing, breeding, kennelling selling,</p>	<p><b>1 November 2021</b></p>	<p><b>Delivering High Quality Services/A6 - Effective Regulation and Enforcement</b></p>	<p>Details of strategies and plans from across the council on enforcement Details of the Council's co-ordination of enforcement approaches and detection of matters that could be evaluated for enforcement (cross-service training and working to identify and report matters while undertaking other activities) Use of PCN or similar, warnings, removal of authorisations and prosecution by services over the last five years.</p>	<p>Cllr. Carlo Guglielmi, Deputy Leader and Portfolio Holder Assistant Directors - Andy White. Tim Clarke Anastasia Simpson Graham Norse Richard Barrett</p>

<p>riding establishments, performances of animals and zoos enforcement.</p> <p>(5) Alcohol, entertainment and taxi/private hire licensing enforcement</p> <p>(6) Planning and Building Regulation Enforcement</p> <p>(7) Benefit fraud enforcement and Council/NNDR payment enforcement</p> <p>And looking at the co-ordination of the Council's enforcement across the above.</p>				
<p>Leisure centres and the Leisure Strategy – looked at the developing Strategy against previously discussed intentions for it and the</p>	<p><b>20 September 2021</b></p>	<p><b>Delivering High Quality Services</b></p> <p><b>Strong Finances and Governance/Effective and</b></p>	<p>The Leisure Strategy and Action Plan Details of the leisure facilities of the Council and individual proposals for each of them based on the Strategy and Action Plan Consultation proposals for users of the facilities. Details of the budget over the last five years included revenue income and</p>	<p>Cllr. Alex Porter, Portfolio Holder Mike Carran, Assistant Director</p>

<p>implication for investment in Leisure provision locally to address those areas where Tendring was below comparable averages in activity levels among the local community.</p>		<p><b>positive Governance</b></p> <p><b>Community Leadership Through Partnerships/Health and wellbeing - for effective services and improved public health</b></p>	<p>expenditure and capital/one off investments and grants to the Council. Details of usage of each of the facilities in each of those years and projects for usage in the current and next following four years. Details of percentage of the population that were inactive, fairly active and active etc. over the same five years and how that compares with all District Councils in the East of England in each of those years (21 September 2020 (Minute 87 refers)).</p>	
<p>Seafront Expenditure</p> <p>Cliff stabilisation – The Beach Huts Service</p> <p>The costal defence ‘fish tails’, the created beaches and the potential for Beach recharge activities.</p>	<p><b>20 September 2021</b></p>	<p><b>Strong Finances and Governance /C1 - Balanced annual budget and 10 year financial plan</b></p> <p><b>Delivering High Quality Services/Public spaces to be proud of in urban and rural areas</b></p> <p><b>A Growing and Inclusive Economy/ Maximise our coastal and seafront opportunities</b></p>	<p>Details of the expenditure on cliff stabilisation works over the last five years and the schemes that had been undertaken in those five years (including the specific stretch of cliff</p>	<p>Cllr. Carlo Guglielmi, Deputy Leader and Portfolio Holder Richard Barrett, Assistant Director Andy White, Assistant Director</p>



## RESOURCES AND SERVICES OVERVIEW AND SCRUTINY COMMITTEE

7 FEBRUARY 2022

### REPORT OF LEE HELEY, CORPORATE DIRECTOR PROJECT DELIVERY

#### A.4 CELEBRATING THE AREAS HERITAGE

(Report prepared by Lee Heley, Corporate Director, Gary Guiver, Planning Director, Ashleigh Stimpson, Economic Development Officer, Will Fuller, Planning Officer)

#### PURPOSE OF THE REPORT

To report on what is being done, how much money the Council is investing, and what the outcomes of that investment are, in celebrating the District's heritage.

#### INVITEES

- Cllr. Alex Porter, Portfolio Holder
- Mike Carran, Assistant Director
- Gary Guiver, Director

#### BACKGROUND

Cllr Mark Stephenson requested that the Resources and Services Overview and Scrutiny Committee scrutinise the Council's Heritage Strategy, adopted by decision of the Leader on 24 April 2020, and related action plans. The Heritage Strategy was commissioned by the Planning and Forward Planning departments and completed by Essex Place Services following public consultation.

The report includes details of budgets over the last five years, and performance and output indicators detailed in the annex. In addition, information on the Heritage and Conservation Area Planning Guidance and its application for traditional farm buildings, conservation areas and listed buildings is included.

The purpose of this scrutiny process is to examine the Strategy and how it has been implemented since its adoption through local identified projects. It is expected that this report should inform the Committee whether recommendations need to be submitted to Cabinet on the Strategy and / or its implementation.

#### DETAILED INFORMATION

Tendring has a rich history celebrated across Essex by residents and visitors alike. Its coastal location has provided it with a unique and varied heritage, from prehistoric artefacts including the 420,000 year old 'Clacton Spear' fashioned before modern humans walked the earth, to medieval buildings and Victorian villas, with many nationally significant sites. The seaside resorts in Tendring make tourism a major component of its economy and give the coastline its distinctive character and charm. There are 52 areas of ancient

woodland within Tendring with a particularly important cluster along the edge of the Stour Estuary in the north east corner of the District. And at Harwich, The Mayflower heritage is still visible today, as are the 19<sup>th</sup> century brick lighthouses, and the Leading Lights.

The Council's Heritage Strategy was adopted by decision of the Leader on 24 April 2020.

The draft Heritage Strategy was published for a seven week period of consultation and ran from November 2019 to January 2020. Statutory bodies, national and local amenity societies, including town and parish councils were consulted. Communication included posters, social media, surveys and a drop-in exhibition on the afternoon and evening of the 3rd December 2019 at the Council offices in Weeley. It was attended by members of Tendring's local history groups, residents and professionals. The draft Heritage Strategy for Tendring was considered by the Local Plan and Planning Policy Committee on 29th October 2019.

The Heritage Strategy aims to promote the protection and celebration of the area's rich history, predominantly contained within its historic environment, and enhance the positive contribution it makes to the lives of those people living in and visiting the District. This is reflected in the vision on which the Strategy has been developed: 'The unique heritage of our district provides a rich, often hidden landscape that informs what it is to live here in the 21st century. This strategy identifies those historic features and aims to celebrate and enhance the heritage of Tendring'.

The strategy is organised into two parts: Part One: The Baseline explores the historic development of Tendring, and identifies existing heritage assets, sites and resources. It covers the physical heritage of Tendring in the form of the historic environment, and includes archaeology, buildings, settlements, landscapes, archives and artefacts. It also creates a comprehensive list of the people who are involved in looking after the historic environment today.

Part Two: Assessment and Strategy, draws on the findings of Part One to identify key issues and opportunities within Tendring. It addresses key issues facing Tendring's heritage, and propose actions to preserve and protect it for the future.

The Heritage Strategy has six objectives: Conservation, Collaboration, Knowledge, Character, Interpretation and Accessibility. Some actions span one or more of objectives. Each action was assigned a priority of High, Medium, Low and Ongoing. See appendix for a list of the actions from the strategy.

There was no time period specified for the Heritage Strategy and therefore actions have been progressed based on priority. While we have been able to progress a significant number of the high priority actions, the Council has not had the resources to progress most of the lower priority actions to date.

### **Conservation, Collaboration & Interpretation**

**Progress on high priority actions has been significant. (9 out of 10 in progress)**

Cllr Bray was appointed Heritage Champion in July 2018 to promote and raise awareness of Heritage Assets, protection and importance. Officers within the Planning Policy and Assets team monitors Heritage and champions the issue internally.

**Conservation Area Appraisals (CAA) and Management Plans** for five out of the District's 20 areas have been considered by the Planning Policy and Local Plan Committee and agreed by Cabinet-to go out for public consultation. The remaining 15 are

to be presented to the Committee and Cabinet within 12 months, and this work is on schedule. The Council has decided to make steady progress with its Conservation Area Appraisals so that each can be completed effectively with the resources available. The final outcome of this work will be a full set of Conservation Area Appraisals and Management Plans which will be a material consideration in the determination of planning applications, the basis for potential pro-active work (including public realm works and, where appropriate, the making of Article 4 Directions) and formal changes to the boundaries of certain Conservation Areas.

Alongside the CAA's, the Committee and Cabinet were also presented with a report on the formulation of a **non-designated local heritage list** and the criteria to be met for a local building to be included on such a list. The criteria will be published for public consultation and once decided, further public consultation will be held to invite nominations of local buildings to be submitted for consideration and potential inclusion on the list. Through the Neighbourhood Planning process, town and parish councils (including Alresford, Ardleigh, Elmstead and Brightlingsea to date) have already been identifying locally important but non-designated buildings for inclusion on a list. Inclusion of buildings on a local list does not give them the full protection of a statutory listing, but it will be a material consideration in the determination of planning applications that affect those buildings, and their settings.

**High, Medium and Low Priority Actions** regarding **planning powers, design guides, Conservation booklets and signage audits** are dependent on, and will be completed after the adoption of the CAA and Management Plans and following consultation. However, Essex Place Services is already engaged to provide information, advice and guidance in the district as well as comment on planning applications, and the Planning Team already give regard to heritage matters through the planning process.

### **Knowledge, Character & Accessibility**

**High and Medium priority progress has been significant (4 out of 5 in progress)**

Work has begun in the Economic Growth and Leisure team to source funding for the **Heritage Lights on Clacton Seafront and the Leading Lights in Dovercourt**, to safeguard and protect our assets, following on from the cost exercises undertaken in 2020, although we cannot guarantee bids will be successful, so progress will depend on external investment.

Assets continue to investigate options for other listed properties in the Council portfolio and currently have restoration works underway on the **Treadwell Crane**. Emergency repairs to **Martello Tower E** are complete and **Tower D** has been identified for further action. Promotion of events and heritage is integral to Tourism and Events delivery plans, and the Jaywick Neighbourhood Team Manager supports local groups to engage with the **Jaywick Martello Tower** and host activities there and in the surround area.

Tourism and Assets teams work proactively to support destinations with advice to improve site accessibility and consider alternatives such as VR, virtual access and audio guides, as well as signposting to Historic England for further support.

### **Tending Cultural Education Partnership**

Progress has been made on actions with young people and schools. Training and development, collaboration with schools, aspirations of young people, encouraging school trips and the establishment of a Cultural Partnership have been progressed by the Tending Cultural Education Partnership (TCEP) working with the Partnerships team.

Covid has stretched school resources and a light touch has been required, however there has been positive engagements with young people, within and outside of school through the **TCEP support of Theatre Timoin's 'FLOOD'**, including winning a Galloper Wind Farm grant; supporting the Theatre of Lemmings with a project to deliver '**George the Bookworm**' to six Tendring primary schools in Summer 2022, Snapping the Stiletto's **Art Award**, and, working with Clacton150, the delivery of the **Coat of Arms design competition** for which 42 schools were invited to take part, 11 participated and 200 entries were received from children.

## Events

The heritage strategy was agreed at the same time as the first Covid lockdown. As such, the scope of the events which have been possible to run to date is narrower than hoped when the strategy was developed. Despite Covid, the Council has continued to promote active engagement of audiences in heritage that also support take up of healthy lifestyles. Projects in the last year include **Octopus Ahoy!** (22,776,678 steps recorded), Street Tag, the **Heritage Trail** consisting of 19 information boards, four with augmented reality, two audio posts and one listening bench. The **Listening bench** has been played 2772 times, the railway audio post played 375 times and the Jaywick audio post play 604 times.

**Street Tag** is a community and schools (separate leader boards) based virtual tag activity with multiple trails, including a bespoke Monument Trail, which uses augmented reality to show key historic buildings. Teams have been competing for prizes. During Phase 1 from 16 July to 30 September 11 schools and 51 community teams logged a total of 26,187 miles, and 17,789,805 steps across walking, running and cycling. Street Tag is currently in its second phase and still very popular for schools and the community.

We have not yet had the capacity to develop the unified narrative or 'brand' for all local historic properties and heritage assets, including hidden heritage and healthy heritage as they require significant engagement with external partners which is resource intensive. We have the potential with the developments to the Love Tendring App to promote Tendring heritage within the district and to a wider regional and national audience.

Low and medium priorities that are not yet started are contingent on completion of high priority actions.

## Local projects

**Heritage Lights in Clacton:** having completed a cost exercise on the refurbishment of the lights the Council is pursuing external funding, the success of which will determine whether it is possible to take the project forward.

**Walton Maritime Museum** have vacated their Council premises and are looking for premises closer to the town centre to increase footfall.

**Brightlingsea Lido** has been transferred to Brightlingsea Town Council, who have the lido to a Charitable Trust. The Trust have undertaken significant works, including following the 2020 storm flooding damage and continue to work with the Town Council to develop proposals and initiatives for the site.

## Outcomes

- Five **conservation area appraisals** are near completion, with 15 expected to complete over the next 12 months.



- A **local non-designated heritage list** is being prepared and expected in place by the end of 2022.
- **Martello Tower E** has had emergency repairs completed, a VLOG ([link](#)) was posted of progress. The two videos have received over 300 views combined.
- **Treadwell Crane** conservation is underway following a successful grant from Historic England.
- The **Tendring Cultural Education Partnership** is supporting schools and young people to access arts and heritage at home, school and in their local areas.
- **Octopus Ahoy!** ran for 10 weeks over Summer 2021 featuring 30 Octopuses, sponsored by local business and schools. 10,003 participants downloaded the app and logged 103,00 'finds' and 22,776,678 steps across the event.
- The **Heritage Trail** was installed in July 2021 between Jaywick and Holland-on-Sea, celebrating the 150<sup>th</sup> anniversary of Clacton. There are 19 information boards featuring historic images and facts, included four boards with augmented reality, two listening posts and a listening bench. The train station listening post has been played 375 times, the Jaywick audio post 604 times and the Listening Bench played 2772 times.
- The **Street Tag** virtual activity launched on the 16 July. Participants can walk, run or cycle to virtual tag locations and gain points. This featured a bespoke **Monument Trail** that when beacons were reached, uses augmented reality to show historic images of key locations. During phase one, 703 participants across 11 schools and 51 community teams logged 26,187 miles, and 17,789,805 steps. Phase 2 is underway.
- **Heritage Open Days** and **International Day of Monuments** programmes are planned for 2022.
- **Brightlingsea Lido** has been transferred to the community with a supported five year management plan.
- **Jaywick Managed Workspace** will featuring hoardings created by local creative teams to showcase the area's history.

## RECOMMENDATION

**That the Committee determines whether it has any comments or recommendations it wishes to put forward the relevant Portfolio Holder or Cabinet.**

## Annex 1:

### Expenditure on heritage

It should be noted that the budgets highlighted below focuses on specific heritage projects and a relevant apportionment of horticultural and planning costs. There are other budgets with significant spend which will benefit heritage in a secondary manner that are not included here, for example developing the Local Plan, and cliff stabilisation investments that provide wider protection to the seafront.

<u>Asset/Event Name</u>	<b>2017/18</b>	<b>2018/19</b>	<b>2019/20</b>	<b>2020/21</b>	<b>2021/22 (To Date)</b>	<b>Funded By</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	
Christopher Jones House			33,850	12,248	9,809	TDC
Mayflower Events, Tourist Trail & Sculpture			218,293			Sponsorship/TDC
Harwich Treadwheel Crane*				4,358	90,188	Historic England
Clacton 150				4,569	143,280	Heritage Lottery Fund
Martello Towers			4,906	127,689	9,517	Historic England
Venetian Bridge**	246,853	148,159	9,620			TDC
Conservation Areas Garden Maintenance:						
Harwich	3,893	3,893	3,893	3,893	3,893	TDC – for horticultural services
Frinton & Walton	3,847	3,847	3,847	3,847	3,847	TDC – for horticultural services
Clacton	16,551	16,551	16,551	16,551	19,101	TDC – for horticultural services
Conservation Areas - Management Plan & AONB Contribution	9,228	15,428	23,011	21,815	7,315	TDC – for planning services
<b>TOTAL FOR YEAR</b>	<b>280,372</b>	<b>187,878</b>	<b>313,970</b>	<b>194,970</b>	<b>286,949</b>	

\* This includes capital and revenue expenditure

\*\* This was a capital scheme

Monitoring of actions and objectives

Action	Desired Outcome	Relevant Objective	Priority	Progress
Assess need for Article 4 Directions or Areas of Special Advertisement Consent within Conservation Areas at Risk (Clacton Seafront, Dovercourt, St Oysth, Thorpe-le-Soken, and Thorpe-le-Soken Station and Maltings) and implement where useful.	Article 4 Directions or Areas of Special Advertisement Consent within Conservation Areas at Risk implemented as required leading to the improved management of historic environment through Restriction of Permitted Development rights to provide more control over potentially harmful works to buildings.	<b>1. Conservation</b>	High	Commencing Summer 2022 following the adoption of the first five Conservation Area Appraisals (CAA). This has also been raised as a motion by Cllr Coley and was considered and reported on at Planning Policy and Local Plan Committee 11 Jan 2021, with the resolution to recommend to Full Council to not support but recommend a further report to be bought to the Committee focusing on the wards of Lawford, Mistley and Manningtree. This recommendation and report is in the agenda for the upcoming Council meeting on 25 Jan 2022. Article 4 directions are an executive function.
Reassess condition and status of assets on the Heritage at Risk Register, including ownership and facilitate conversations with the owners for improvement, training and support.	A comprehensive understanding of the current state of buildings, established communication with owners. Building an understanding of the potential ways forward for buildings and sites on the Heritage at Risk Register.	<b>1. Conservation</b>	High	Heritage at Risk (HAR) national register is monitored by Historic England, usually this is updated yearly, but due to COVID-19 this was paused for 2020/2021. A review is expected Summer 2022. Assets keeps a review of local HAR, see separate tab. Martello Tower D has been identified for further action, Tower E emergency works complete, Heritage Lights Clacton and Dovercourt Leading Lights cost exercises complete and Officers now sourcing funding options, and works to the Treadwell Crane in Harwich are now underway.
Update and adopt the Character Appraisals and Management Plans for every conservation area. As part of this understanding the current condition of conservation areas and threats. Identify and produce a set of actions for each area.	Set of actions available to address "at risk" status for each Conservation area.	<b>1. Conservation</b>	High/medium	Five out of 20 (Clacton Seafront, Dovercourt, St Oysth, Thorpe-le-Soken, and Thorpe-le-Soken Station and Maltings) presented to the Planning Policy and Local Plan Committee in October 2021. Reported to Cabinet on 12 November 2021, amends are underway and then they will be published for a six week public consultation. Work is ongoing for the next five. The remaining 15 are to be presented to the Planning and Local Plan Committee within 12 months, by the end of 2022.

Monitoring of actions and objectives

Action	Desired Outcome	Relevant Objective	Priority	Progress
Assess need for Conservation Management Plans for sites including Beaumont Quay, St Osyth's Priory (and Registered Park and Garden), Lawford Barrow, Clacton Seafront Registered Park and Garden.	Better protection and management of historic environment through the creation of documents that outline the issues faced by the sites and the actions needed for their proper conservation.	<b>1. Conservation</b>	Medium	Not yet started: Once current 20 CAA's are completed, expected from early 2023.
Create and adopt a Local List which will be publically available with full details on how to submit candidates for consideration.	Increased understanding and protection for local heritage assets in the community and at planning level.	<b>1. Conservation</b>	Medium	First stage complete and agreed with the Planning Policy and Local Plan Committee and reported to Cabinet. The criteria will go out for a six week consultation soon. Once complete and adopted, there will be a further six month public consultation to get public nominations for inclusion on the list. Expected to be completed by the end of 2023.
Facilitate pre-application discussions to find solutions to problematic and redundant sites/buildings, including Harwich and Dovercourt Lighthouses.	Positive conservation and protection of the historic environment through future viable use planning.	<b>1. Conservation</b>	Medium	Ongoing: Cost exercises have been completed for Dovercourt Leading Lights, and Economic Growth are investigating funding options for remedial works to the Leading Lights and the Heritage Lights along Clacton seafront, as agreed at Management Team 30 November 2011. TDC owned land around Beacon Hill fort is being transferred to other owners, Martello Tower D has identified for future action, Martello Tower E has had Emergency works completed, and the conservation is underway at Treadwell Crane following a successful funding bid to Historic England.
Produce design guidance documents for historic areas, including shopfront and signage design guides and guidance for high quality new developments.	Improved design and retention/reinstatement of architectural features.	<b>1. Conservation</b>	Medium	TBD: This work is subject to the Conservation Area Appraisals and Management Plans and is expected to commence from 2023.

Monitoring of actions and objectives

Action	Desired Outcome	Relevant Objective	Priority	Progress
Update Conservation Area boundary maps, ensuring clarity and consistency across all maps. Make available online.	All CA maps on TDC website. Greater access and understanding of the Conservation Area boundaries to stakeholders.	<b>1. Conservation</b>	Medium	TBD: This work is subject to the Conservation Area Appraisals and Management Plans and is expected to commence from Summer 2022 when the first five have been adopted. These maps are expected to be interactive and replicated in the Local Plan.
Ensure effective conservation of heritage assets and their significance through the Development Management process.	Planning decisions made resulting in positive conservation and good design, protection of the historic environment and high quality placemaking.	<b>1. Conservation</b>	Ongoing	Ongoing: Essex Place Services provide, through a current Service Level Agreement, information, advice and guidance to planning teams, as well as statutory Heritage consultation on planning applications.
Use of Local Authority enforcement powers to safeguard historic buildings from falling into disrepair including those on the Heritage at Risk Register and TPO infringements (Serving of Urgent Works Notices, Repairs Notices, Section 215 Notices).	Safeguarding of historic buildings through appropriate use of LA Powers.	<b>1. Conservation</b>	Ongoing	Ongoing: Existing control are in place. Further controls will be assessed following the completion of the Conservation Area Appraisals and Management Plans.
Local Project: Support the future of Walton's Maritime Museum in Walton. Create improved way finding, linking the Museum with other attractions and facilities, taking advantage of the coastal path and support the Trust to work with nearby facilities to develop a programme of activities for key dates and summer season.	Increase the prominence of the facility and provide a wider ranging package of attractions and interest. Ensure that the museum along with its artefacts, archives and exhibitions have a long term solution going forward.	<b>1. Conservation</b> <b>2. Collaboration</b>	Ongoing	Ongoing: Walton Maritime Museum has now vacated the building they rented from TDC which was located on East Terrace in Walton. They are sourcing premises closer to the town in order to get more passing footfall.

Monitoring of actions and objectives

Action	Desired Outcome	Relevant Objective	Priority	Progress
Update "Conservation in Tendring" booklets providing practical advice to owners of historic buildings and introduce a new suite of booklets containing information on the conservation of historic building construction materials and architectural features.	Suite of Booklets available leading the improved understanding of historic buildings and good conservation practice, improved access to and dissemination of information.	<b>1. Conservation</b> <b>3. Knowledge</b>	High	Quotations have been received for this work, with a target completion date of Dec 2022.
Investigate potential of hosting courses for building contractors and apprentices in traditional construction techniques at venues such as St Osyth's Priory, and partnerships with National Heritage Training Group	Enhance knowledge and skill set around traditional and historic building construction and repair techniques, Improved understanding of traditional and historic buildings and good conservation practice.	<b>1. Conservation</b> <b>3. Knowledge</b>	Medium	Not yet started.
Promote the District's Heritage Champion and raise awareness of their duties. Increasing the awareness of and appreciation of the historic environment by local Councillors and better integration of conservation issues in decision making.	Heritage Champion named who supports the protection and encourages the promotion of the District's heritage.	<b>2. Collaboration</b>	High	Jeff Bray was appointed Heritage Champion in 2018. Forward Planning has an Officer with delegated responsibility for heritage.
Promote communication between ECC, TDC, Town and Parish Councils, and Utility companies, who make decisions effecting historic environments.	Ensure positive conservation of historic environment.	<b>2. Collaboration</b>	Medium	A Service Level Agreement with Essex Place Services in in place for heritage advice, planning and policy support.
Provide targeted training courses with Town and Parish Councils.	Positive conservation of historic environment and greater awareness of District wide requirements.	<b>2. Collaboration</b>	Medium	Not yet started.

Monitoring of actions and objectives

Action	Desired Outcome	Relevant Objective	Priority	Progress
Establish a 'Cultural Partnership' and/or groups that encompassing Local Authority, local communities, local interest groups, town and parish councils, community voluntary services, business owners, local societies, Historic England, Museum, cultural and other Arts organisations to better understanding of local issues affecting heritage, arts and culture.	A cultural partnership is established and meets regularly, providing a forum for discussion, can guide the development of cultural policy and activities in a collaborative fashion, enabling a better understanding of the issues affecting local heritage etc.	<b>2. Collaboration</b>	Medium/Low	Ongoing: The Tendring Local Cultural Education Partnership (TCEP) was established in April 2021. This post, funded by Royal Opera House Bridge aims to bring together partners to support young people and their creative aspirations. Officers in Economic Growth & Leisure continue to work with arts and cultural organisations to facilitate partnership and discussions, also meeting aims within the Creative and Cultural Strategy. The Jaywick Neighbourhood Team Manager (JNTM) continues to facilitate the Junior Ambassador Project, encouraging primary age children to take pride in the area in which they live.
Use of up-to-date GIS mapping system within Tendring District Council and Essex County Council which includes Information on heritage designations including listed buildings and conservation areas.	Organisations are aware of designations affecting the historic environment.	<b>2. Collaboration</b>	Ongoing	TBD: following on from the completion of the CAA and Management Plans.
Encourage development of educational programmes between museums and visitor attractions and schools.	Creation of educational programmes and improved knowledge and support for children to understand local heritage and how it relates to the national story.	<b>2. Collaboration</b> <b>3. Knowledge</b>	Medium	COVID-19 has severely impacted schools however the Tendring Local Cultural Education Partnership- Established April 2021 and working towards developing cultural aspirations in young people, and this includes access to and engagement with local heritage and cultural assets.

## Monitoring of actions and objectives

Action	Desired Outcome	Relevant Objective	Priority	Progress
Investigate opportunities provided by the University of Essex and other higher education facilities to carry out research into aspects of Tendring's heritage, particularly key themes of military and coastal heritage. Potential to utilise sites within Tendring District to facilitate learning on University of Essex postgraduate courses including MA War, Culture and Society and MA Curating.	A successful working relationship with University of Essex.	<b>2. Collaboration</b> <b>3. Knowledge</b>	Low	Not yet started.
Promote training courses relating to conservation and the historic environment, including Traditional Building Skills courses run by Place Services (Essex County Council), providing dissemination of knowledge, improved skills and continuing professional development.	Training readily available in the district resulting in the education of owners, building contractors, conservation and planning professionals for the positive conservation in all fields of heritage conservation.	<b>3. Knowledge</b>	Ongoing	Not yet started.
Promote the District's events and festivals including a clear presence on the TDC website, TDC publications and TDC social media through the promotion of the historic environment in collaboration with the Tourism strategy's aims, objectives and actions.	Increased awareness of the unique heritage of Tendring to potential visitors and residents. Increased numbers of visitors and tourists.	<b>4. Character</b>	High	Tourism continue with District wide promotional activities covering arts and heritage locally, including for the International Day For Monuments and Sites in April, and Heritage Open Days in September. The districts events and festivals appear on the Essex Sunshine Coast website, Visit Essex, TDC website and the Love Tendring app.



## Monitoring of actions and objectives

Action	Desired Outcome	Relevant Objective	Priority	Progress
Create a shared approach to branding for the District's heritage to connect the historic environment, cultural heritage and the arts, with a recognisable online presence on the TDC website but also utilising existing websites (www.visitessex.com, www.essexdaysout.com, etc.) and social media.	Increased awareness of the unique heritage of Tendring to potential visitors and residents.	<b>4. Character</b>	Low	Ongoing: There is no distinctive brand establish yet however Culture and Heritage features on the Essex Sunshine Coast website. The LoveTendring app continues to be updated to include more events and activities, and Clacton150 has highlighted Heritage through the Heritage Trail and commemoration activities.
Audit into current condition of signage and information boards, and ongoing maintenance and updates of these where required.	Improved awareness of heritage while on site and positive visitor experience through improved signage.	<b>5. Interpretation</b>	High	TBD: Cannot be started until the CAA's are completed and adopted.
Encourage local schools to take part in heritage trips.	Tailored educational visits for school age children with potential maritime re-enactment and costume days. Facilitate learning and understanding of heritage appropriate for school ages to inspire future generations.	<b>5. Interpretation</b>	Medium	COVID-19 has severely impacted schools however the Tendring Local Cultural Education Partnership- is working towards developing cultural aspirations in young people, and this includes access to and engagement with local heritage and cultural assets. Activities in 2021 included supporting Theatre Timoin's performance of 'FLOOD' in Harwich and Dovercourt.
Use of imagery and displays on hoarding to generate public interest and promote heritage during archaeological excavations and development.	All projects actively consider engaging hoardings that display heritage, arts and culture in place of blank obtrusive boards. Improved pride in locality and Increased public engagement and knowledge of the historic environment and development in their local area.	<b>5. Interpretation</b>	Medium	Ongoing: JNTM is leading on a hoarding project for the Jaywick Market site project, working with two proactive community groups capturing the heritage of the community. The Hoardings will be displayed for the project duration with potential to retain them after for the community in varying locations.

Monitoring of actions and objectives

Action	Desired Outcome	Relevant Objective	Priority	Progress
Following the establishment of a clear brand, investigate and plan the creation of additional signage and information boards, including a blue plaque scheme.	Heritage assets have been assessment with plans drawn up for information boards with installation plans. Potential sites for blue plaques identified.	<b>5. Interpretation</b>	Medium/Low	Not yet started: Dependant on the completion of the 20 Conservation Area Appraisals, recommendations and a project to investigate branding, signage and blue plaques.
Create digital interpretive mapping.	An illustrative map of the district has been commissioned by a local artist and is widely available in accessible formats that can be used in print and on devices.	<b>5. Interpretation</b>	Low	Not yet started: Low priority.
Creation of further heritage trails such as 'Hidden Heritage' to respond to wider national trends and interests.	Creation of tailored heritage trails based on key themes such as 'hidden heritage", the historic witch hunt, art or archaeology. Celebration of Tendring's unique heritage and potential to draw wider audiences.	<b>5. Interpretation</b>	Low	Clacton150 installed a new Heritage Trail in July 2021 as part of the celebration. Featuring 19 information boards, four of which have augmented reality; two audio posts (at the train station, played 375 times, and in Jaywick- played 604 times) and one listening bench, played 2772 times. Street Tag includes a monument trail which when scanned shows historic images of key buildings.  Economic Growth are developing plans for the Creative and Cultural strategy delivery that encompass elements relevant to both strategies.
Undertake research into existing apps and resources to assess potential for future initiatives and collaboration such as Viewranger and Geocaching, to create one-off additions relating to Tendring's heritage.	Wider knowledge of Tendring and cultural offer from collaboration with large apps. Work with app makers and other digital fields to inspire future projects and collaborations.	<b>5. Interpretation</b>	Low	Clacton150 are investigating options as enhancements to their project.

Monitoring of actions and objectives

Action	Desired Outcome	Relevant Objective	Priority	Progress
<p>Establish a proactive approach to events and exhibitions including targeted events and exhibitions to celebrate the heritage of Tendring and encourage new audiences.</p>	<p>Increased engagement and awareness of unique history and potential to form meaningful partnerships between community and stakeholders.</p>	<p><b>5. Interpretation</b></p>	<p>Ongoing</p>	<p>JNTM is supporting the Local History Society activities to include local talks on local heritage, demonstrating memorabilia etc., capturing and sharing. JNTM also works closely with Jaywick Martello Tower Arts and Heritage site by promoting events on their behalf and supporting outreach in the community, as well as enabling use of the Dig4Jaywick site by the Tower for workshops. Economic Growth are in process of drawing up proposals in line with the Creative and Cultural Strategy that could deliver on actions for both.</p>
<p>Organise and promote Heritage Open Days- Opening heritage sites to the public which are otherwise restricted access, such as the Lawford Barrow and Martello Towers, and encouraging visitors to open attractions such as the Harwich Redoubt.</p>	<p>Heritage sites are promoted to a variety of groups and communities who may not have visited before, creating new relationships with visitors and the local community.</p>	<p><b>5. Interpretation</b> <b>6. Accessibility</b></p>	<p>Medium</p>	<p>Tourism is in the process of arranging participants for this years Heritage Open Days in September but also for the locally recognised International Day for Monuments and Sites in April. Destination marketing continues via social media channels, trade publications and joint campaigns with Visit Essex to reach wider audiences nationally and internationally. Heritage Open Days and the International Day enable engagement with more suited audiences to raise awareness of Tendring's cultural and heritage assets.</p>
<p>Establish collaborative approach with commercial teams to ensure heritage visitor sites are safe and easily accessible to all.</p>	<p>Heritage sites are welcoming to all, and communities that may otherwise feel marginalised are able to visit and fully appreciate Tendring's heritage.</p>	<p><b>5. Interpretation</b> <b>6. Accessibility</b></p>	<p>Medium</p>	<p>Many historic properties are limited, however Assets and Tourism work with destinations to consider alternatives, such as VR, Audio guides and virtual access as well as utilise advice from Historic England.</p>

Monitoring of actions and objectives

Action	Desired Outcome	Relevant Objective	Priority	Progress
<p>Create a 'healthy heritage' brand across Tendring - Encourage active engagement with heritage, for example through walks, as well as activities which can enrich mental wellbeing.</p>	<p>Improvement to the communities mental and physical health through engagement with heritage.</p>	<p><b>5. Interpretation</b> <b>6. Accessibility</b></p>	<p>Low</p>	<p>No specific brand has been created however this theme is being promoted by encouraging people to become physically active in their local community and explore the Essex Sunshine Coast by foot. The 2022 Social media campaign, and associated websites support this with features.</p> <p>Street Tag requires users to walk, run or cycle to beacons, and during phase 1 from 16th July to 30th September, a total of 26,187 miles were logged, and 17,789,805 steps.</p>
<p>Local Project: Support with the 5 year development plan for the Brightlingsea Lido. Expansion of the pool to ensure it is fully accessible for all, and construction of a Wellbeing Centre.</p>	<p>Improved access to site and centre to promote awareness of wellbeing within historic environment.</p>	<p><b>6. Accessibility</b></p>	<p>Ongoing</p>	<p>Local Project: Brightlingsea Lido has been transferred to the Town Council, who now let the site to a charitable trust. The trust has undertaken significant work to improve accessibility and facilities at the site, including the damaged caused by flooding in 2020.</p>

Progress of Outputs and Outcomes

<b>Objective 1: Conservation</b>						
Ensure the sustainable management of all heritage assets, including buildings, landscapes, monuments, archaeological sites and settlements, through the appropriate conservation and protection of their significance.						
Action	Lead and Partners	Priority	Output	Progress	Desired outcome	Progress
Reassess condition and status of assets on the Heritage at Risk Register, including ownership	Tendring District Council, Historic England (Strategic Activity, Corporate Plan 2019-2022)	High	Understanding of current state of buildings and establishing contact with owners	In progress	Finding potential ways forward for buildings and sites on the Heritage at Risk Register	In progress
Adopt Conservation Area Character Appraisals and Management Plans for five conservation areas on the Heritage at Risk Register (Clacton Seafront, Dovercourt, St Oysth, Thorpe-le-Soken, and Thorpe-le-Soken Station and Maltings)	Tendring District Council, Place Services (Essex County Council), Historic England	High	Understanding current condition of conservation areas and threats; identification of actions	In progress	Set of actions to address 'at risk' status	In Progress
Assess need for Article 4 Directions or Areas of Special Advertisement Consent within Conservation Areas at Risk (Clacton Seafront, Dovercourt, St Oysth, Thorpele-Soken and Thorpe-le-Soken Station and Maltings)	Tendring District Council, Place Services (Essex County Council), Historic England	High	Restriction of Permitted Development rights to provide more control over potentially harmful works to buildings.	Yet to start	Improved management of historic environment	Yet to start
Update "Conservation in Tendring" booklets providing practical advice to owners of historic buildings	Tendring District Council, Place Services (Essex County Council)	High	New suite of booklets containing information on the conservation of historic building construction materials and architectural features.	TBD: This work is subject to the Conservation Area Appraisals and Management Plans and is expected to commence from 2023.	Improved understanding of historic buildings and good conservation practice	In progress
Create and adopt a Local List	Tendring District Council	Medium	Formation and adoption of a list of non-designated heritage assets within the District	In progress	Increased understanding and protection for local heritage assets	In progress

Progress of Outputs and Outcomes

Facilitate pre-application discussions to find solutions to problematic and redundant sites/buildings, including Harwich and Dovercourt Lighthouses	Tendring District Council, Place Services (Essex County Council), Historic England (Strategic Activity, Corporate Plan 2019-2022)	Medium	Positive discussions and meetings with owners and developers	In progress	Positive conservation and protection of the historic environment	In progress
Adoption of Character Appraisals and Management Plans for every Conservation Area	Tendring District Council, Place Services (Essex County Council), local communities, local interest groups	Medium	Understanding current condition of conservation areas and threats; identification of actions	In progress	Adoption of Character Appraisals and Management Plans for every conservation area	In progress
Ensure Conservation Area boundary maps are updated and made available online	Tendring District Council, Place Services (Essex County Council)	Medium	Clear and consistent maps which are available online	Not yet started	Greater access and understanding of the Conservation Area boundaries to stakeholders	Not yet started
Management Plans for sites including Beaumont Quay, St Osyth's Priory (and Registered Park and Garden), Lawford Barrow, Clacton Seafront Registered Park and Garden	Tendring District Council, Place Services (Essex County Council), Historic England, The Gardens Trust, local communities	Medium	Conservation Management Plan documents outlining the issues faced by the sites and the actions needed for their proper conservation	Not yet started	Better protection and management of historic environment	Not yet started
Produce design guidance documents for historic areas, including shopfront and signage design guides and guidance for high quality new developments	Tendring District Council, Place Services (Essex County Council)	Medium	Guidance documents promoting good design	Not yet started.	Improved design and retention of architectural features	Not yet started
Ensure effective conservation of heritage assets and their significance through the Development Management process	Tendring District Council, Place Services (Essex County Council), Historic England (Strategic Objective, Corporate Plan 2019-2022) National Amenity Societies	Ongoing	Planning decisions resulting in positive conservation and good design	In progress	Protection of the historic environment and high quality placemaking	In progress
Utilisation of Local Authority enforcement powers	Tendring District Council	Ongoing	Serving of Urgent Works Notices, Repairs Notices, Section 215 Notices	Ongoing	Safeguarding historic buildings falling into disrepair including those included on the Heritage at Risk register and TPO infringements	Ongoing

Progress of Outputs and Outcomes

<b>Objective 2: Collaboration</b>						
Promote and support initiatives for partnership working involving all people and organisations engaged with the heritage of Tendring District.						
Action	Lead and Partners	Priority	Output	Progress	Desired outcome	Progress
Promote the District's Heritage Champion and raise awareness of their duties	Tendring District Council, Historic England	High	Supporting the protection and encouraging the promotion of the District's heritage	In Progress	Increased awareness and appreciation of the historic environment by local councillors and better integration of conservation issues in decision making	In progress
Provide targeted training courses with Parish Councils	Tendring District Council, local communities, local interest groups, Town and Parish Councils, Community Voluntary Services Tendring	Medium	Sharing of knowledge between Local Authorities, Town and Parish Councils	Not yet started.	Positive conservation of historic environment and greater awareness of District wide requirements	Not yet started
Promote communication between organisations who make decisions affecting historic environment	Tendring District Council, Place Services (Essex County Council), Historic England, Town and Parish Councils, Utility companies	Medium	Sharing of knowledge between Local Authorities, Town and Parish Councils, ECC (including Highways) and utility companies	Not yet started.	Ensure positive conservation of historic environment	Ongoing
Promote communication and improved partnership working between Tendring District Council, regional partners, volunteer groups, local societies and business owners	Tendring District Council, local communities, local interest groups, Town and Parish Councils, Community Voluntary Services Tendring	Medium	Organisation of meetings, creation of forums and working groups	Ongoing	Better understanding of local issues affecting heritage	Ongoing
Establish a 'Cultural Partnership'	Tendring District Council, local communities, local interest groups, Town and Parish Councils, Historic England, Museum and Arts organisations	Low	Incorporation of all the heritage, museum, arts and other cultural organisations this Strategy lists	In progress	Provide a forum for discussion, and guide the development of cultural policy and activities in a collaborative fashion	In progress
Use of up-to-date GIS mapping system within Tendring District Council and Essex County Council	Tendring District Council	Ongoing	Information on heritage designations including listed buildings and conservation areas	Not yet started	Ensure organisations making decisions affecting the historic environment are aware of designations	Not yet started

Progress of Outputs and Outcomes

<b>Objective 3: Knowledge</b>						
Support the furthering of knowledge and understanding of Tendring's heritage through research and education, and promote training and education opportunities to share knowledge and skills with all people and organisations engaged in the heritage of Tendring District.						
Action	Lead and Partners	Priority	Output	Progress	Desired outcome	Progress
Encourage development of educational programmes between museums and visitor attractions and schools	Tendring District Council, local schools, museums and local communities	Medium	Creation of educational programmes	Not yet started: Low priority.	Improved knowledge and support for children to understand local heritage and how it relates to the national story	In progress
Investigate potential of hosting courses for building contractors and apprentices in traditional construction techniques at venues such as St Osyth's Priory and partnership with National Heritage Training Group	Tendring District Council, local owners, National Heritage Training Group, The National Lottery Heritage Fund, building and site owners	Medium	Enhance knowledge and skill set around traditional and historic building construction and repair techniques	Not yet started	Improved understanding of traditional and historic buildings and good conservation practice	Not yet started
Investigate opportunities provided by the University of Essex and other higher education facilities to carry out research into aspects of Tendring's heritage, particularly key themes of military and coastal heritage	Tendring District Council, University of Essex	Low	Establish working relationship with University of Essex	Not yet started	Potential to utilise sites within Tendring District to facilitate learning on University of Essex postgraduate courses including MA War, Culture and Society and MA Curating	Not yet started
Continue to provide conservation advice to owners of historic buildings through the "Conservation in Tendring" booklets	Tendring District Council, Place Services (Essex County Council)	Ongoing	Dissemination of information on the conservation of historic building construction materials and architectural features	Ongoing	Improved understanding of historic buildings and good conservation practice	Ongoing
Promote training courses relating to conservation and the historic environment, including Traditional Building Skills courses run by Place Services (Essex County Council)	Tendring District Council, Place Services (Essex County Council)	Ongoing	Dissemination of knowledge, improved skills and continuing professional development	Not yet started	Education of owners, building contractors, conservation and planning professionals resulting in positive conservation in all fields of heritage conservation	Not yet started



Progress of Outputs and Outcomes

<b>Objective 4: Character and Identity</b>						
Support and promote initiatives and events that celebrate the culture, traditions and customs of all people and communities within Tendring District, and promote the unique characteristics and attractions of the District.						
Action	Lead and Partners	Priority	Output	Progress	Desired outcome	Progress
Promote the District's events and festivals	Tendring District Council, museums and visitor attractions, local interest groups, Town and Parish Councils, local tourism groups	High	Clear presence on the TDC website, TDC publications and TDC social media	In progress	Increased awareness of the unique heritage of Tendring to potential visitors and residents	In progress
Create a shared approach to branding for the District's heritage to connect the historic environment, cultural, heritage and the arts	Tendring District Council, local tourism groups	Low	Recognisable online presence on the TDC website but also utilising existing websites (www.visitessex.com, www.essexdaysout.com, etc.) and social media	Not yet started	Increased awareness of the unique heritage of Tendring to potential visitors and residents	Ongoing
Collaborate with the aims, objectives and actions of the Tourism Strategy to promote the historic environment	Tendring District Council, local communities	Ongoing	Wider awareness and appreciation of the historic environment of the District as a visitor attraction	Ongoing	Increased numbers of visitors and tourists	Ongoing

<b>Objective 5: Interpretation</b>						
Raise public awareness and appreciation of Tendring's heritage through a considered approach to communication methods with different audiences, and support initiatives to encourage the promotion of heritage and the engagement of residents and visitors with it.						
Action	Lead and Partners	Priority	Output	Progress	Desired outcome	Progress
Audit into current condition of signage and information boards, and maintenance of these where required	Tendring District Council, local interest groups, Town and Parish Councils, The National Lottery Heritage Fund	High	Regular assessment of existing information boards and maintenance/updates to information undertaken where required	Not yet started	Improved awareness of heritage while on site and positive visitor experience	Not yet started
Use of imagery and displays on hoarding to generate public interest and promote heritage during archaeological excavations and development	Tendring District Council, developers, archaeological companies, Council for British Archaeology, ClfA, Essex County Council Historic Environment Record	Medium	Creation of hoarding which displays heritage in place of blank obtrusive boards	In progress	Increased public engagement and knowledge of the historic environment and development in their local area	In progress

Progress of Outputs and Outcomes

Encourage local schools to take part in heritage trips	Tendring District Council, local museums and visitor attractions, local schools	Medium	Tailored educational visits for school age children with potential maritime re-enactment and costume days	In progress	Facilitate learning and understanding of heritage appropriate for school ages to inspire future generations	In progress
Creation of additional signage and information boards	Tendring District Council, The National Lottery Heritage Fund, local communities, local interest groups, ECC, Trusts	Medium/Low	Assessment of heritage assets in Tendring to ascertain whether any require information boards and production of boards	In progress		
Introduction of Blue Plaques	Tendring District Council	Medium/Low	Establishing sites and buildings which can be marked by a blue plaque	Not yet started		
Creation of further heritage trails such as 'Hidden Heritage' to respond to wider national trends and interests	Tendring District Council, museums and visitor attractions, local interest groups	Low	Creation of tailored heritage trails based on key themes such as 'hidden heritage, the historic witch hunt, art or archaeology	In progress	Celebration of Tendring's unique heritage and potential to draw wider audiences	In progress
Create digital interpretive mapping	Tendring District Council, local creative industry	Low	Production of illustrative county map	Not yet started	Increased understanding of landmarks and key heritage of Tendring, in a widely accessible format that can be used in print and on devices	Not yet started
Undertake research into existing apps and resources to assess potential for future initiatives and collaboration	Tendring District Council, local communities	Low	Potential collaboration with apps, such as Viewranger and Geocaching, to create one-off additions relating to Tendring's heritage	In progress	Potential to introduce existing users of large apps to heritage concepts and inspire future projects and collaborations	In progress
Consider approach to events and exhibitions	Tendring District Council, local museum and collections, local societies, Town and Parish Councils, University of Essex, local churches	Ongoing	Targeted events and exhibitions to celebrate the heritage of Tendring and encourage new audiences	In progress	Increased engagement and awareness of unique history and potential to form meaningful partnerships between community and stakeholders	In progress

Progress of Outputs and Outcomes

<b>Objective 6: Accessibility</b>						
Recognise and promote the value heritage offers to people's wellbeing, health, identity and sense of belonging by supporting improvements in accessibility to Tendring's heritage sites, buildings and monuments and encouraging initiatives which provide wider audiences with access to heritage.						
Action	Lead and Partners	Priority	Output	Progress	Desired outcome	Progress
Establish collaborative approach with commercial teams to ensure heritage visitor sites are easily accessible to all	Tendring District Council teams and relevant organisations or charities, museums and visitor attractions	Medium	Sites are safe and accessible for all users	In progress	Heritage sites are welcoming to all, and communities that may otherwise feel marginalised are able to visit and fully appreciate Tendring's heritage	In progress
Organise and promote Heritage Open Days	Tendring District Council, local museums and owners of heritage assets, Heritage Open Days organiser	Medium	Opening heritage sites to the public which are otherwise restricted access, such as the Lawford Barrow and, and encouraging visitors to open attractions such as the Martello Towers and Harwich Redoubt.	In progress	Heritage sites are promoted to a variety of groups and communities who may not have visited before, creating new relationships with visitors and the local community	In progress
Create 'healthy heritage' brand across Tendring	Tendring District Council, visitor attractions and sports and recreation facilities	Low	Encourage active engagement with heritage, for example through walks, as well as activities which can enrich mental wellbeing.	In progress	Improvement to the communities mental and physical health through engagement with heritage	In progress

Progress of Outputs and Outcomes

<b>Local Projects</b>						
The following one-off projects have been drawn from the objectives of the Strategy or identified through the Public Consultation. They highlight individual projects across the District which relate to specific issues or needs identified by key stakeholders and those working to preserve or enhance the heritage of the District. These projects can often be completed on a short term basis, effectively demonstrating the objectives of the Strategy.						
<b>Action</b>	<b>Lead and partners</b>	<b>Objectives met</b>	<b>Output</b>	<b>Progress</b>	<b>Outcome</b>	<b>Progress</b>
Explore options for the restoration or sympathetic reinterpretation of the first electric street lights in Clacton	Tendring District Council, The National Lottery Heritage Fund	Conservation, Character and Identity	Assess condition of the Grade II listed Victorian Street Lamps which form an important part of Clacton's seaside heritage	In progress	Preserve a celebrated part of Clacton's heritage and ensure that the lamps are maintained and working to allow them to be appreciated by future generations	In progress
Support the future of Walton's Maritime Museum in Walton	Tendring District Council, Frinton & Walton Heritage Trust	Conservation, Collaboration	Create improved way finding, linking the Museum with other attractions and facilities, taking advantage of the coastal path and support the Trust to work with nearby facilities to develop a programme of activities for key dates and summer season.	Not yet started	Increase the prominence of the facility and provide a wider ranging package of attractions and interest. Ensure that the museum along with its artefacts, archives and exhibitions have a long term solution going forward	Not yet started
Support with the 5 year development plan for the Brightlingsea Lido	Tendring District Council, Brightlingsea Town Council, Historic England, funding partners	Accessibility	Expansion of the pool to ensure it is fully accessible for all, and construction of a Wellbeing Centre.	Completed	Improved access to site and centre to promote awareness of wellbeing within historic environment.	Completed

At Risk Sites

	Listed	SAM	CA	Site	Owner	Progress
1				Martello Tower "D"	TDC	Identified for future action
2				Martello Tower "E"	TDC	Emergency works completed Discussions on further work, grant and future use under way
3				Spring Valley Mill, Spring Valley Lane, Ardleigh	TBC	
4				Martello Tower "K"		
5	Page 97			Redoubt, Main Road, Harwich	TDC (Harwich Society tenants)	Detailed Assessment to be made
6				Beacon Hill Fort, Harwich	TDC and Mr Paul Valentine and Mr Barry	Transferring the TDC area to the other owners to facilitate future funding/project
7				TBD: This work is subject to the Conservation Area Appraisal	The Pharos Trust	Works project in progress
8				St Osyth's Priory, St. Osyth	The Sargent Family	Enabling approved.
9				Thorrington Tide Mill and attached Dam Wall, Mill Lane, Th	Essex County Council	For sale when last discussed
10				Church of All Saints, Church Road, Brightlingsea	The Diocese of Chelmsford	

At Risk Sites

	Listed	SAM	CA	Site	Owner	Progress
11				Church of St Michael, The Street, Frinton and Walton	The Diocese of Chelmsford	
12				SAM: Crop mark site south of Ardleigh, Ardleigh		
13				Not yet started.	TDC	Initial assessment completed. Ongoing funding/feasibility with HE
14				SAM: Treadwheel Crane, Harwich	TDC	Works project in progress
15	Page 98			Conservation Area: Clacton Seafront, Clacton-on-Sea	Predominantly TDC	Prioritisation discussions on potential projects ongoing.
16				Conservation Area: Harwich-dovercourt	Various	Detailed Assessment to be made
17				Conservation Area: Thorpe Le Soken	Various	Detailed Assessment to be made
18				Conservation Area: Thorpe Maltings	Various	
19				Conservation Area: St Osyth	Various	Detailed Assessment to be made